

# COUNTY OF LEBANON

## Job Announcement

<i>Position:</i>	<b>Correctional Officer (FT and Casual PT positions available)</b>
<i>Department:</i>	<b>Lebanon County Correctional Facility 730 E. Walnut Street Lebanon, PA 17042</b>
<i>Available:</i>	<b>Immediately</b>
<i>Bargaining Unit:</i>	<b>AFSCME (<i>applies to FT Corr. Officers only</i>)</b>
<i>Hours:</i>	<b>Varies (24 hour facility)</b>
<i>Pay Grade:</i>	<b>1 (Non-union Pay Chart); 1 (Union Pay Chart)</b>
<i>Salary Range:</i>	<b>Part-time and Full-time training rate \$13.00 per hour</b> After completion of Training: Casual PT Correctional Officers- \$13.25 per hour (Non-union) FT Correctional Officers- \$14.50 per hour (Union)

- **A County of Lebanon Application must be completed for consideration for this position.**
- **Applications will be accepted through: OPEN**

### **BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:**

The primary purpose of this position is to perform journeyman level of work in the care, custody, control and non-professional counseling of inmates at the County correctional facility. An employee in this class directs inmate activities in cell blocks, housing units, work areas, dining and recreation areas; observes inmate corridors or visiting areas ensuring security is maintained and institution rules are adhered to; and provides advice and guidance in assisting inmates in their adjustment to and participation in correctional processes. Work varies from duties where there is direct involvement with inmates to work where there is limited contact with inmates and visitors.

### **MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:**

High School Diploma or Equivalent, Clear Criminal History, Adequate Physical Health Pertaining to Job Requirements, Valid PA Driver's License

*An Equal Employment Opportunity Employer*

#### **COUNTY GOVERNMENT EMPLOYEES MAY CONTACT:**

Leeanne Shank  
Human Resources Assistant  
Room 200, Municipal Bldg  
400 S. 8<sup>th</sup> Street  
Lebanon, PA 17042  
[LShank@lebcnty.org](mailto:LShank@lebcnty.org)

#### **NON-COUNTY EMPLOYEES MAY CONTACT:**

CareerLink  
Attn: Ms. Doan Barefield, Program  
Supervisor  
243 Schneider Drive  
Lebanon, PA 17046  
717-274-2554, ext. 138  
[dbarefield@pa.gov](mailto:dbarefield@pa.gov)