

# COUNTY OF LEBANON

## Job Announcement

Posting Date: May 6, 2019

<i>Position:</i>	<b>Caseworker 1 or 2</b>
<i>Department:</i>	<b>Lebanon County MH/ID/EI Program 220 East Lehman Street Lebanon, PA 17046</b>
<i>Available:</i>	<b>Immediately</b>
<i>Bargaining Unit:</i>	<b>Yes</b>
<i>Hours:</i>	<b>Monday – Friday, 8:00AM to 4:30PM</b>
<i>Pay Grade:</i>	<b>9-1 or 10-1 (Union pay chart)</b>
<i>Salary Range:</i>	<b>\$1,179.45 or \$1,267.90 Bi-weekly</b>

➤ **A County of Lebanon Application must be submitted for consideration**

➤ **Applications will be accepted through: Friday, May 17, 2019.**

**BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:** This is a professional casework position within the Lebanon County MH/ID/EI Program and is under the direct supervision of the Child and Adolescent Casework Supervisor. The employee is responsible for providing intake and assessment and case management services for children /adolescents seeking services available through our agency. Coordinates collection and processing of information and documentation from children/ adolescents, families, service providers, schools, children and youth agencies, juvenile probation offices and other applicable services in order to apply for and obtain necessary and appropriate mental health services for children/adolescents with a mental health diagnosis.

**MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:** Applicants must meet PA Civil Service requirements for caseworker: A bachelor's degree which includes or is supplemented by successful completion of 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social sciences; or Two years of experience as a County Social Services Aide 3 and two years of college level course work which includes 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social sciences; or Any equivalent combination of experience and training which includes 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social sciences and one year of experience as a County Social Services Aide 3 or in a similar position performing paraprofessional case management functions. Applicants must successfully complete the Civil Service test for Caseworker and must be reachable. Applicants need NOT have taken the Civil Service test to apply for the position.

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**ALL APPLICANTS MAY CONTACT:**

Melissa Herr  
Deputy Administrator  
Lebanon County MH/ID/EI  
220 East Lehman Street  
Lebanon, PA 17046  
[MHerr@lebcnty.org](mailto:MHerr@lebcnty.org)

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