

Thursday, June 6, 2019 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips, presiding.

The meeting opened with Observance of a Moment of Silence with remembrance of the 75th Anniversary of WWII, D-Day, and the Pledge to the Flag.

The Commissioners asked for public comment. David Weisnicht, Deputy Base Operations Manager of Fort Indiantown Gap (FITG), presented the Back at the Gap update of training, activities and events taking place at the Gap. Mr. Weisnicht also expressed remembrance of the 75th Anniversary of D-Day.

It was moved by Comm. Ames, seconded by Comm. Litz to approve the minutes from the May 16, 2019 Commissioners meeting. Vote unanimous.

Sallie Neuin, Treasurer of the Lebanon County Treasurer's Office, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$1,179,680.86. The gross payroll of May 21, 2019 was in the amount of \$1,096,917.44 and the gross payroll of June 4, 2019 was in the amount of \$1,108,361.45.

Leeanne Shank, HR Assistant and Stephanie Noll, Employee Benefits Coordinator, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

James Donmoyer, Executive Director of the Lebanon County Commission on Drug & Alcohol Abuse, met with the Commissioners to present contract amendments for consideration.

The Commissioners approved the **FY2018-2019 Contract Amendments for the Commission on Drug & Alcohol Abuse, to include the Rase Project as a provider at a total contract cap of \$57,000.**

The Commissioners approve the **2019-2020 provider contracts for the Commission on Drug & Alcohol Abuse.**

Kevin Schrum, Administrator of Lebanon County MH/ID/EI, and James Donmoyer, Executive Director of the Lebanon County Commission on Drug & Alcohol, met with the Commissioners to present a Capital Area Behavioral Health Collaborative, Inc. Administrative Agreement for consideration. Mr. Schrum stated that **this is the final piece of the transition to the single HealthChoices contract model.** Susan Douglas, Fiscal Operations Officer was in attendance.

The Commissioners approved and signed the **Administrative Agreement between the County of Lebanon and the Capital Area Behavioral Health Collaborative, Inc. This Agreement shall expire June 30, 2027.**

Kevin Schrum, Administrator along with Susan Douglas, Fiscal Operations Officer of Lebanon County MH/ID/EI, met with the Commissioners to present provider contracts and the FY2019-2020 budget for consideration.

The Commissioners approved the **MH/ID/EI FY2018-2019 provider contract amendments in the total contract change amount of \$105,445.**

The Commissioners approved the **MH/ID/EI FY 2019-2020 provider contracts.**

The Commissioners approved the **MH/ID/EI Budget for FY 2019-2020. Contract totals are as follows:**

<u>Item</u>	<u>Total</u>
Mental Health	\$2,030,712
Intellectual Disabilities	\$ 965,485
ID Waiver	\$ 19,388
Early Intervention	<u>\$ 938,147</u>
Total	\$3,953,732
Support Services	<u>\$ 43,915</u>
Total	\$3,997,647

Erin Moyer, Director of Lebanon County Children & Youth, met with the Commissioners to present the FY2018-2019 third quarter invoices and an Shelter Agreement for consideration.

The Commissioners approved the **FY18-19 third quarter invoices for Children & Youth as follows:**

<u>Third Quarter Invoices</u>	<u>Amount</u>
ACT 148	\$1,450,169.00
Title IV-E Placement Maintenance	\$ 67,370.50
Title IV-E Adoption Assistance	\$ 71,786.17
Medicaid	<u>\$ 405.62</u>
Total	\$1,589,731.29

The Commissioners approved and signed an **Agreement between the County of York and the County of Lebanon, for youth placement at the York County Youth Development Center for the cost of \$375.60 per day.**

Melissa Quinones, Director of Administration of the City of Lebanon, met with the Commissioners to present a request of funding from the Affordable Housing Trust Fund. Janelle Mendoff, Administrator of the City of Lebanon Community Development, attended this meeting. Elizabeth Bowman, Executive Director and Daniel Lyons, Community Development Specialist of the Lebanon County Redevelopment Authority were also in attendance.

The Commissioners approved an **allocation in the amount of \$50,000 from the Affordable Housing Trust (Act 137) Fund to assist the City with their 2019 HOME application. The monies shall be used by the City of Lebanon to assist with the City's Existing Owner-Occupied Housing Rehabilitation Program.**

Robert Dowd, Director of Lebanon County Department of Emergency Services, met with the Commissioners to present a Professional Services Agreement for consideration. Mr. Dowd stated that MCM shall provide professional consulting services to assist Lebanon County with completion of all Act 12 funding requirements on an annual basis.

The Commissioners approved and signed the **Professional Services Agreement between Lebanon County and MCM Consulting Group, 2595 Clyde Avenue, State College, PA. The term of the**

agreement shall commence on July 1, 2019 and shall continue for three (3) years. The cost for MCM to provide services described above shall be \$22,000 per years for three (3) year total of \$66,000.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Lebanon County Commissioners Office, presented the following items for consideration:

The Commissioners approved and signed the **Statewide Automated Victim Information and Notification (SAVIN) Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute (PDAI) and Lebanon County. The agreement is effective for the period January 1, 2019 through December 31, 2019. Lebanon County has committed to implement and use the PA SAVIN system to meet and enhance its responsibilities for victim notification as well as provide additional notification services to county residents. Lebanon County will pay 0% (zero percent) of the maintenance fee.**

The Commissioners approved to grant **property tax exemption to the following individuals. These properties will be placed on the non-taxable real estate list for disabled Veterans, effective September, 2018: The action is based on information received and ordered by the Pennsylvania State Veterans Commissioners.**

John Kuhn 133 Deer Dr Jonestown, PA 17038	Jeanne E Perrin 1327 Poplar Street Lebanon, PA 17042
Scott Malley 28 Edgemont Ave Newmanstown, PA 17073	

The Commissioners approved and signed the following **municipalities liquid fuels applications for county aid for the year 2019 and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:**

<u>Municipality</u>	<u>Amount</u>
Richland Borough	\$1,519.00
South Londonderry Township	\$6,991.00

Robert Karnes, Warden of the Lebanon County Correctional Facility along with Thomas Weber, Esquire/Chief Executive Officer and Frank Komykoski, Sr., of PrimeCare Medical, Inc., Harrisburg, PA, met with the Commissioners to present an Agreement for consideration. Warden Karnes stated that **PrimeCare will provide medical, mental health, dental, and related health care services to the inmate/patient population at the Correctional Facility, in accordance with the Technical and Pricing Proposal, dated March 8, 2019.**

The Commissioners, upon the Solicitors and Insurance Carrier's review, to **enter into a Comprehensive Health Services Agreement between the County of Lebanon and PrimeCare Medical, Inc., Harrisburg, PA. The effective date and term of agreement shall be June 17, 2019 concluding on December 31, 2019 followed by a three (3) year term concluding December 31, 2022. The annual fee is \$3,031,626.57 or a monthly fee of \$252,635.55. Commissioner Litz requested that a line be included in the contract specifying that upon full payment the County would own the Dental Suite should the contract be terminated with PrimeCare in the future.**

Carol Davies, Administrator and Dean Mease, Senior Center Services Director of Lebanon County Area Agency on Aging, met with the Commissioners to present a proposal of the county-owned bus versus charter bus trips for the senior center for consideration.

It was moved by Comm. Ames, seconded by Comm. Litz to purchase a bus for Area Agency on Aging Senior Center Bus trips. Comm. Litz voted "Aye", Comm. Ames and Comm. Phillips voted "Nay". Motion denied. A lengthy discussion followed.

It was moved by Comm. Ames, seconded by Comm. Phillips for the Area Agency on Aging Administration to **pursue a Request for Proposals for a charter company to provide bus trips for the senior center.** Comm. Ames and Comm. Phillips voted "Aye", Comm. Litz voted "Nay". Motion carried.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Lebanon County Commissioners Office, presented the following items for consideration:

The Commissioners approved a **2018-2019 PCoRP Loss Prevention Grant Program Application. The total project cost is \$21,000 and the grant amount requested is in the amount of \$20,000.00. The grant will be used for the following projects:**

<u>Project</u>	<u>Amount</u>
1) Lebanon County MH/ID/EI Elevator control Upgrade	\$12,00
2) Ships Ladder Installation for safe access to rooftop at Lebanon County MH/ID/EI	\$2,600
3) Physio Control Automated External Defibrillator (AED) devices	\$4,600
4) Simulation suit for Taser Training –Sheriff's Office	\$ 800

Priscilla Heist, Patricia Malay, Joan Marie Norman and Erin Illyes were reappointed members of the Area Agency on Aging Advisory Council with terms ending June 30, 2021.

Scott Kohr was appointed as a member of the Area Agency on Aging Advisory Council to fulfill and unexpired term to June 30, 2021.

Kimberly Kreider Umble as a member of Area Agency on Aging Advisory Council with a term to expire June 30, 2022.

David Eichler and Thomas Harlan were reappointed to the Board of Directors of the Clarence Schock Memorial Park at Governor Dick with terms to expire June 30, 2022.

Linda Weindel and Wenda Dinatale were appointed to fill vacancies on the Community Action Partnership Advisory Board with terms to expire December 31, 2020.

The Commissioners approved and signed the following **Medical Assistance Transportation Program (MATP) contracts. These contracts are in effect from July 1, 2019 through June 30, 2020. This program is funded by the Department of Human Services and provided medical transportation for individuals who have a valid access card. The private drivers are as follows:**

Richard Fake	William Lehr	Kathleen Brownagle
Jamie Richardson	Melody Rowe	Ed Krick
Nycole Harter	Guie Lebo	Penny Cairns
Jeff Herb	Nancy Lebo	Carlos Maldonado

Mike Miller
Howard Gathright III
Douglas Seigfried
Leroy Savidge
Laura Lefever
Scott Miller
Sue Wickenheiser

Cliff Leahey
Yeuri Munoz
Mario Paveglio
Pedro Rojas
Yolanda Muentes
Bob Collins

Joanna Bueno
Scott Beard
Maximo Munoz Almonte
Stephen Putt
Jeanne Chatterton
Carol Setcavage

The Commissioners approved to **allocate \$100,000.00, phased over a period of four (4) years, from proceeds of the Hotel Tax/Tourism Fund to the Lebanon County Historical Society. These funds shall be used toward the “Barn Project, completion.**

It was moved by Comm. Litz, seconded by Comm. Ames to adjourn the meeting.

Wednesday, June 19, 2019 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

Stephanie Axarlis, Court Administrator of Lebanon County Courts System and Bradley Seyfert, Lieutenant, Lebanon County Sheriff’s Office, met with the Commissioners to present a proposal to secure electronic devices for court proceedings.

At 2:00 p.m., the Commissioners met in an executive session to discuss real estate.

At 2:30 p.m., the Commissioners met in an executive session to discuss personnel.

Thursday, June 20, 2019 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips, presiding.

The meeting opened with Observance of a Moment of Silence with remembrance of the 75th Anniversary of WWII, D-Day, and the Pledge to the Flag.

The Commissioners asked for public comment. David Weisnicht, Deputy Base Operations Manager of Fort Indiantown Gap (FITG), presented the Back at the Gap update of training, activities and events taking place at the Gap.

The Commissioners approved the minutes from the June 6, 2019 Commissioners meeting.

Sallie Neuin, Treasurer of the Lebanon County Treasurer’s Office, met with the Commissioners to present the weekly Treasurer’s report for consideration.

The Commissioners approved the Treasurer’s report as read with expenditures in the amount of \$1,172,462.43. The gross payroll is in the amount of \$1,805,515.91.

Michelle Edris, Director and Stephanie Noll, Employee Benefits Coordinator, of the Lebanon County Human Resources Department, met with the Commissioners to present personnel transactions and conference/seminar requests for consideration.

Carol Davies, Administrator of Lebanon County Area Agency on Aging (AAA), met with the Commissioners to present staff of the Area Agency on Aging Protective Services (PS) Unit who received their second 'green' monitoring rating in two years. Ms. Davies stated that the State changed its monitoring process in late 2017 to a system that graded the performance of local AAA Protective Services programs based on a Green / Yellow / Red system. Green monitoring results that indicate no or minimal quality issues and that no individuals were left at risk.

The Commissioners recognized and congratulated to the following staff of the Area Agency on Aging Protective Services (PS) Unit for receiving their second 'green' monitoring rating: These dedicated group of employees serve some of our County's most frail and vulnerable residents.

Anna Devine	Jeffrey Boehler
Deanna Bashore	Adrian Boyer
Theresa Bozman	Christine Harris
Teresa Hilderbrandt	Janet Ross
Pamela Smith	

Carol Davies, Administrator of Lebanon County Area Agency on Aging, met with the Commissioners present Provider Contracts for consideration.

The Commissioners approved the **FY 2018-2019 Area Agency on Aging Provider Contract Amendments in the total amount of \$3,200.00.**

The Commissioners approved the **thirty-eight (38) FY 2019-2020 Area Agency on Aging Provider Contracts in the total budget amount of \$1,061,748.00.**

The Commissioners approved to accept the **2019-2020 Area Agency on Aging Budget in the amount of \$3,855,033.**

Roman Shahay, Director of Lebanon County Renova Center, met with the Commissioners to present various agreements/contracts for consideration.

The Commissioners approved and signed a **renewal of a FY 2019-2020 Service Agreement between First Aid and Safety Patrol (FASP) of Lebanon and Renova Center for provision of emergency and non-emergency ambulance transport services at a cost of forty dollars (\$40.00) per patient bed, per annum.**

The Commissioners approved and signed a **renewal agreement between Renova Center and Developmental Disabilities Resources (DDR) for psychological evaluations for each resident of Renova Center. In addition, development of Behavioral Plans of Support to increase the resident's adaptive skill levels and reduce frequency/intensity of challenging behaviors. The contract period is from July 1, 2019 until June 30, 2020 at the rate of \$94.00 per hour**

The Commissioners approved and signed a **renewal agreement between Renova Center and Apex Rehab Solutions, for physical therapy, occupational therapy and speech therapy for Renova Center residents at the following rates: The contract period is from July 1, 2019 until June 30, 2020.**

Physical Therapy	\$70.00/hour
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Occupational Therapy	\$68.00/hour
Speech Therapy	\$68.00/hr

The Commissioners approved and signed a **renewal to a Purchase of Service Agreement between Lebanon County Commissioners on behalf of Renova Center and Fredericksburg Community Health Center. The Fredericksburg Community Health Center provides 24/7 Administrative services in addition to Direct Care services which include examine, treat and/or refer for treatment all residents of Renova rate for FY2019-2020 at the rate of \$1,060.00 per month.**

The Commissioners approved to **enter into an agreement between Renova Center and Ephrata Area Rehab. Services (EARS) for adult training services and or work activities services for 12 individuals. The FY 2019-2020 rate is \$4.45 per 15 minutes for adult training services and \$2.45 per 15 minutes for work activities services.**

The Commissioners approved and signed a **contract between D.B. Fisher School Transportation Services, 1715 Grace Avenue, Lebanon, PA and Renova Center for services to transport 12 individuals to day programming at the EARS Center. The FY 2019-2020 rate will be \$28.60/hour.**

Jamie Wolgemuth, Chief Clerk/County Administrator of the Lebanon County Commissioners Office, presented the following items for consideration:

The Commissioners approved and signed an **Agreement for Provision of Medical Transportation between Lebanon County and private driver Marie Harter on behalf of Community Action Partnership (CAP). This Agreement will be effective from July 1, 2019 to June 30, 2020.** This is an agreement for curb-to-curb transportation services as requested by CAP for clients enrolled in the Medical Assistance Transportation Program of CAP in Lebanon County.

The Commissioners approved to **grant property tax exemption to the following individuals. These properties will be placed on the non-taxable real estate list for disabled Veterans or spouse of a Veteran, effective January 2019: The action is based on information received and ordered by the Pennsylvania State Veterans Commissioners.**

Michael S. Fuhrman 105 Mountville Dr Lebanon, PA 17046	Cheryl M. Williams 3 Endress Rd Lebanon, PA 17042
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John R. Gogets 128 S Park St Richland, PA 17087	Michael W Rice 322 Gold Finch Dr Palmyra, PA 17078
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Richard M. McGovern, Sr
943 E Pine St
Palmyra, PA 17078

The Commissioners approved and signed a **third amendment to an Agreement of Sale between the County of Lebanon and BT Management, LLC, 116 Union Avenue, Altoona, PA, originally dated September 30, 2016 for county-owned property located in South Lebanon Township, and amended by establishing the aggregate purchase price for said property at \$770,000.00 with settlement occurring on or before June 30, 2020.**

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

