

**Thursday, February 7, 2019 9:30 a.m.**

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. David Weisnicht, Deputy Base Operations Manager of Fort Indiantown Gap (FITG), presented the Back at the Gap update of training, activities and events taking place at the Gap.

Michael Schroeder, Ann Pinca and Phil Stober, of Lebanon Pipeline Awareness, met with the Commissioners to inform them that at least seven Lebanon County businesses are owed more than \$226,000 from Welded Construction of Perrysburg, Ohio – which built the Williams/Transco Atlantic Sunrise pipeline. Mr. Schroeder asked the Commissioners if they would send a letter to our legislatures concerning this matter.

The Commissioners approved to **send a letter to State Senator Michael Folmer, Representative Russ Diamond, Representative Sue Helm, and Karen Groh of Lebanon Valley Chamber of Commerce, to inform them of the unpaid businesses owed by Welded Construction of Perrysburg, Ohio and its impact.**

The Commissioners approved the minutes from January 17, 2019 Commissioners meeting:

Sallie Neuin, Treasurer of the Lebanon County Treasurer's Office, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$2,303,552.77. The gross payroll was in the amount of \$104,252.92.

Michelle Edris, Director and Leeanne Shank, HR Assistant of Lebanon County Human Resources, presented personnel transactions and conference/seminar requests for consideration.

Robert Dowd, Director of Lebanon County Department of Emergency Services, met with the Commissioners to present a Professional Services Agreement for consideration. Mr. Dowd stated that Lebanon County and York County 911 centers have the need for professional consulting and project management services to continue forward with their groundbreaking next generation 911, regionalization technology and shared services projects which will be provided by MCM Consulting Group, Inc.

The Commissioners approved and signed a **Professional Services Agreement by and between Lebanon County and MCM Consulting Group, Inc. MCM shall provide professional consulting services and project management of next generation 911, regionalization of technology and shared services to Lebanon County. The term of this Agreement shall commence upon this date and shall continue for a twelve (12) month period beginning January 1, 2019, at a cost of 50% each between Lebanon County and York County as follows:**

<u>Service</u>	<u>Cost</u>
Joint CPE Implementation Project	\$96,000.00
Joint ESInet Implementation Project	\$24,000.00
Joint Text2911 Implementation Project	\$24,000.00

Kevin Schrum, Administrator of Lebanon County MH/ID/EI along with James Donmoyer, Executive Director of Lebanon County Commission on Drug & Alcohol Abuse, met with the Commissioners to present an ordinance for the HealthChoices Behavioral Health Program for consideration.

The Commissioners approved to adopt the following **Ordinance for the HealthChoices Behavioral Health Program on behalf of MH/ID/EI**: Vote unanimous.

#### **ORDINANCE No. 58**

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LEBANON, PENNSYLVANIA, AMENDING AND RESTATING THE INTERGOVERNMENTAL COOPERATION AGREEMENT, ENTERED INTO ON JANUARY 8, 2001, TO ADD AS PURPOSES: (1) AUTHORIZING A SINGLE PRIMARY CONTRACTOR AGREEMENT WITH THE DEPARTMENT OF HUMAN SERVICES OF THE COMMONWEALTH OF PENNSYLVANIA FOR THE HEALTHCHOICES BEHAVIORAL HEALTH PROGRAM ON BEHALF OF THIS COUNTY AND THE COUNTIES OF CUMBERLAND, LANCASTER, LEBANON AND PERRY; AND (2) AUTHORIZING THE SINGLE PRIMARY CONTRACTOR TO ENTER INTO AN AGREEMENT WITH A BEHAVIORAL HEALTH MANAGED CARE ORGANIZATION OR MANAGEMENT SERVICES ORGANIZATION; AND FURTHER, PROVIDING FOR AND AUTHORIZING PROPER OFFICERS OF THIS COUNTY TO TAKE ALL OTHER REQUIRED, NECESSARY OR DESIRABLE ACTIONS IN CONNECTION WITH THIS ORDINANCE.

The Commissioners approved and signed an **Amended and Restated Intergovernmental Cooperation Agreement among the Counties of Cumberland, Dauphin, Lancaster, Lebanon and Perry, Counties organized under the laws of the Commonwealth of Pennsylvania and operating pursuant to the County Code, Act of August 9, 1955, amends the Intergovernmental Cooperation Agreement, previously adopted by the County pursuant to 53 Pa.C.S.A. §2301 et seq., and originally effective January 8, 2001.**

The Commissioners approved to sign the **Administrative Agreement with the Capital Area Behavioral Health Collaborative, Inc.**

Michael Anderson of Lebanon County Voter Registration, met with the Commissioners to present a Help America Vote Act (HAVA) for consideration. Vote unanimous.

The Commissioners approved to sign the **Certification of County Maintenance Effort**. Whereas, pursuant to Section 254(a) of Help America Vote Act and in accordance with its agreement for HAVA Title II Financial Assistance with the Commonwealth of Pennsylvania, Lebanon County certifies that it has maintained its level of expenditures (as identified in Element No. 7 of the County Plan) for the administration of voting programs at a level that is not less than the level of such expenditures maintained by the County for the fiscal year ending prior to November of 2000. **This certification is for the reporting period of January 1, 2018 through December 31, 2018. The level of expenditures required in the County Plan, Element No.7 equals \$181,680 and the level of expenditures, current report period equals \$403,899.46.**

At 10:00 a.m., the Commissioners sat as the County Board of Elections

At 10:05 a.m., the Commissioners resumed the regular meeting.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioners Office, presented the following items for consideration.

The Commissioners approved and signed a **Hotel Tax Grant Fund Application for The Caring Cupboard, Palmyra, PA, for a TruckTrek: Food Truck and Arts Fest of Central PA project in the amount of \$5,000.00.**

The Commissioners approved to **adopt** the following **proclamation for Boy Scouts of America:**

***PROCLAMATION***

***“BOY SCOUT EXPO”***

***WHEREAS***, incorporated on February 8, 1910, the purpose of the Boy Scouts of America, is to provide an educational program for boys and young adults to build character, to train in the responsibilities of participating in citizenship, and to develop personal fitness; and

***WHEREAS***, chartered by Congress in 1916, Boy Scouts of America has served more than one hundred million youth and adults who have benefited from being members of this highly regarded youth movement; and

***WHEREAS***, chartered in 1971, the Pennsylvania Dutch Council, Boy Scouts of America serves families and communities in Lancaster and Lebanon Counties in South Central Pennsylvania; and

***WHEREAS***, the Horseshoe Trail District of the Pennsylvania Dutch Council, consists of more than 90 Scouting Units located throughout Lebanon and Northern Lancaster Counties. The District serves more than 2,100 youth annually through the efforts of over 900 volunteers that provide guidance to Scouts in Cub Scouting, Boy Scouting, Venturing and Exploring programs; and

***NOW, THEREFORE, WE***, the Commissioners of Lebanon County do hereby proclaim the week of February 4-8, 2019 as ***“BOY SCOUT WEEK”*** in Lebanon County, Pennsylvania. ***FURTHER***, on behalf of all our citizens, we recognize each unit of the Boy Scouts of America, and the volunteer adult leaders during the forty-third annual ***“BOY SCOUT EXPO”*** at the Lebanon Valley Mall.

***BOARD OF COUNTY COMMISSIONERS***

Robert J. Phillips  
William E. Ames  
Jo Ellen Litz

***ATTEST:*** Jamie A. Wolgemuth  
Chief Clerk/County Administrator

***ADOPTED:*** This Forth Day of February,  
Two Thousand Nineteen.

The following individuals were appointed **members of the Capital Resource Conservation and Development County (RC&D) with terms to expire as follows:**

<u>Name</u>	<u>Term</u>
Randall Leisure	March 2022
Emily Collins	March 2021
Julie Cheyney	March 2020

The Commissioners approved to sign the following **municipalities liquid fuels applications for county aid for the year 2019 and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:**

<u>Municipality</u>	<u>Amount</u>
Lebanon City	\$25,477.00

Palmyra Borough      \$7,320.00

The Commissioners approved to grant **property tax exemption to the following individuals. These properties will be placed on the non-taxable real estate list for disabled Veterans, effective January 1, 2019: This action is based on information received and ordered by the Pennsylvania State Veterans Commission.**

Kenneth L Dunk  
9 Oak Knoll Circle  
Lebanon, PA 17042

Lynn E Alexander  
16 Swatara Circle  
Jonestown, PA 17038

Matthew A Malenic  
611 Barnside Drive  
Palmyra, PA 17078

Mr. Wolgemuth announced that Warden Karnes of the Lebanon County Correctional Facility, is in the process of sending out a **Request for Proposals (RFP) for a Comprehensive Medical Provider for the Prison.**

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.

#### **Thursday, February 21, 2019 9:30 a.m.**

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Martin Barondick, resident of North Lebanon Township, Lebanon, PA expressed his concerns about the safety of Door Monitors at the Courthouse. Mr. Barondick believes that the X-Ray scanning devices produce radiation.

Chairman Phillips informed Mr. Barondick that the County will look into the matter.

Sallie Neuin, Treasurer of the Lebanon County Treasurer's Office, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the **Treasurer's report as read with expenditures in the amount of \$1,760,395.51. The gross payroll of February 12<sup>th</sup> was in the amount of \$1,065,959.82.**

The Commissioners approved to adopt a **Resolution to open an escrow account at Fulton Bank for the Planning Department.**

Anthony Hauck, Deputy Warden of Treatment at the Correctional Facility, met with the Commissioners to receive a proclamation on his retirement. Warden Karnes attended this meeting.

The Commissioners approved to adopt the following **proclamation for Anthony Hauck, employee of the Lebanon County Correctional Facility:**

***PROCLAMATION***

**WHEREAS**, Anthony J. Hauck began his career with the County of Lebanon employed as a Correctional Officer for the Lebanon County Correctional Facility on September 4, 1977; and

**WHEREAS**, during his tenure, Tony served the County with devotion and commitment, providing integrity to his profession; and

**WHEREAS**, while climbing through the ranks to also serve as a Corporal and Assistant Prison Counselor, Tony performed his duties and responsibilities in a professional manner which reflect great credit upon himself and Lebanon County Government; and

**WHEREAS**, on February 28, 2019, Tony will retire as Deputy Warden of Treatment at the Correctional Facility with over forty-one years of distinguished service.

**NOW, THEREFORE, WE**, The Commissioners of Lebanon County, on behalf of all our residents and the Prison Board, unite to express our appreciation to **"TONY"** for his many years of dedication, faithfulness, and hard work on a job well done throughout his career. We extend congratulations and best wishes for a future filled with happiness and the very best retirement.

***BOARD OF COUNTY COMMISSIONERS***

Robert J. Phillips

William E. Ames

Jo Ellen Litz

**ATTEST:** Jamie A. Wolgemuth  
Chief Clerk/County Administrator

**ADOPTED:** This Twentieth-First Day of February,  
Two Thousand Nineteen.

Michelle Edris, Director and Stephanie Noll, Benefits Coordinator of Lebanon County Human Resources, presented personnel transactions and conference/seminar requests for consideration.

Robert Dowd, Director of Lebanon County Department of Emergency Services, met with the Commissioners to present a Participation and a Professional Services Agreement for consideration. Mr. Dowd stated that the Participation is to enhance regional capabilities, realize cost savings, reduce overhead, ensure Public Safety Answering Point (PSAP) survivability and promote inter-county PSAP cooperation through the sharing of common technologies and protocols.

The Commissioners approved and signed a **Participation Agreement, South Central Counties' Regional ESInet (SCCORE), 911 Call Handling System by and among Lebanon County and York County for an indefinite term and dependent upon the continued participation of the various member Counties.**

The Commissioners approved and signed a **Professional Services Agreement by and between Lebanon County and MCM Consulting Group, Inc. MCM shall provide a public safety super center complex study design for Lebanon County. The term of this Agreement shall commence upon the date this Agreement has been executed by both parties and shall continue for a twelve (12) month period beginning January 1, 2019, at a cost of \$108,000.00.**

Michael Battistelli and Brett Holland, Financial Advisor of Stifel Nicolaus, Lebanon, PA along with Jeffrey Davidek, Sr. Vice President of C. S. McKee, L.P., Pittsburgh, PA 15222, met with the Retirement Board to present the results of the 4<sup>th</sup> Quarter Performance and Investment Review of the Lebanon County Municipal Employees' Retirement Plan. Jason Pettner of CS McKee was in attendance.

At 10:40 a.m., the Commissioners sat as the County Board of Elections.

At 10:45 a.m., the Commissioners reconvened the regular meeting.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Commissioners Office, presented the following items for consideration.

The Commissioners approved and signed a **letter of support for Historic Schaefferstown**, Inc. a non-profit historic and educational organization, efforts to obtain grant funding through the PA Historical Museum Commission. Historic Schaefferstown, Inc. is applying to the Pennsylvania Historical & Museum Commission for a matching construction grant to help fund the next phase of restoration work in the Alexander Schaeffer House. This work will stabilize and restore the large chimney stack which vented the two stills, cellar fireplace, and two smaller fireplaces on the main floor. In addition, missing or damaged floor joists will be repaired, and the main floor stack will be re-plastered as the original. When this work is completed, a brick floor will be laid in the cellar, as it was when the Schaeffers were distilling.

The Commissioners approved and signed a **letter of support of the City of Lebanon's Redevelopment Assistance Capital Program (RACP) grant submission for their Urban Corridor Revitalization Project**. This resource would help to finance a multi-tier public parking garage, space for all city offices, including the police department headquarters, and an intermodal transportation center, all in the heart of downtown Lebanon City. Vote unanimous.

The Commissioners approved to accept the **Pennsylvania Commission on Crime and Delinquency grant for the project period of 1/1/2019 – 12/31/2020 in the total amount of \$235,644.00**. These grants will be used by the District Attorney for the Rights and Services (RASA) and Victims of Juvenile Offenders (VOJO) programs within Lebanon County. The RASA grant covers procedural services for crimes and witnesses of crime. The VOJO grant covers services for victims and witnesses of juvenile Offenders. The amounts allotted for Lebanon County are as follows:

Fund Source #1

2018 VJ Award Amount:           \$15,718.00

Fund Source #2

2019 VJ Award Amount           \$31,435.00

Fund Source #3

2020 VJ Award Amount           \$15,717.00

Fund Source #4

2018 VJ Award Amount           \$172,774.00

The Commissioners approved and signed the following **municipalities liquid fuels applications for county aid for the year 2019** and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Amount</u>
Bethel Township	\$5,007.00
Cornwall Borough	\$4,112.00
Jonestown Borough	\$1,905.00
Mount Gretna Borough	\$196.00
Myerstown Borough	\$3,062.00
North Lebanon Township	\$11,429.00
West Cornwall Township	\$1,976.00
Union Township	\$3,099.00

*Melissa Cruz, Evelyn Lane, Pastor Kristal Smith, Jonathan Fitzkee and Clair Weaver* were reappointed members of the Community Action Partnership Advisory Board with terms to expire December 31, 2021:

The Commissioners approved a **new provider, Keystone service Systems, Inc. for Mental Health/Intellectual Development/Early Intervention. Keystone shall provide respite services at a total projected annual cost of \$22,057.**

The Commissioners approved and signed an **Agreement for Provision of Medical Transportation between Lebanon County Carol Setcavage on behalf of Community Action Partnership (CAP). This Agreement will be effective from July 1, 2018 to June 30, 2019.** This is an agreement for curb-to-curb transportation services as requested by CAP for clients enrolled in the Medical Assistance Transportation Program of CAP in Lebanon County.

It was moved by Comm. Ames, seconded by Comm. Litz to adjourn the meeting.