

Thursday, August 2, 2018 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Ames presiding.

The meeting opened with Observance of a Moment of Silence and Pledge to the Flag.

The Commissioners asked for public comment. David Weisnicht, Deputy Base Operations Manager of Fort Indiantown Gap (FITG), presented the Back at the Gap update of training, activities and events taking place at the Gap.

The Commissioners approved the minutes from the July 19, 2018 Commissioners meeting:

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$1,153,204.69. The gross payroll of was in the amount of \$1,038,069.38.

Michelle Edris, Director and Leeanne Shank, HR Assistant of Lebanon County Human Resources, presented personnel transactions and conference/seminar requests for consideration.

Sally Barry, Director of Lebanon County Probation Services, met with the Commissioners to present the FY2018-2019 Grant-In-Aid Continuing Program Application and Agreement and the State Offender Supervision Fund Agreement for consideration. Audrey Rakow, Deputy Director was in attendance.

The Commissioners approved and signed the **FY2018-2019 Grant-In-Aid Continuing Program Application and Agreement on behalf of Probation Services for the amount of \$1,229,114.00 for the period July 1, 2018 to June 30, 2019.**

The Commissioners approved and signed the **State Offender Supervision Fund Agreement for the period July 1, 2018 through June 30, 2019. The current five-year State Offender Supervision Fund Contract commenced on July 1, 2017 and ends June 30, 2022.**

Melissa Martinez, Deputy Administrator of Lebanon County Area Agency on Aging, met with the Commissioners to present 2017-2018 Contract Amendments for consideration. There are five (5) changes to the contract which increases the total costs.

The Commissioners approved and signed the **FY2017-2018 Contract Amendments in the contract change amount of \$1,127 on behalf of Area Agency on Aging.**

Robert Dowd, Director, Joseph Morales, Deputy Director and Jeremy Leffler, 9-1-1 Supervisor of Lebanon County Department of Emergency Services (DES), met with the Commissioners to present the disaster proclamation, they also presented an update on the damage assessment, potential relief aid that will be available, and calls to the 9-1-1 center which occurred during the July 21-25, 2018 rainfall. Mr. Leffler reported the following:

- During this event, the 9-1-1 Communications Center was inundated with phone calls. Between midnight on Sunday, July 22nd until noon (CRCC demobilized) on Thursday, July 26th there were a total of 3,140 incoming and outgoing phone calls.
- During this event, the 9-1-1 center received roughly 700 phone calls per day with Wednesday being the busiest at 1,030 phone calls received.
- To put this into perspective, a normal day we receive approximately 475 phone calls.
- The most common types of calls dispatched during this event were flooded basements and road hazards.

It was moved by Comm. Phillips, seconded by Comm. Litz to adopt the **disaster proclamation which went into effect on July 25, 2018** as follows:

**LEBANON COUNTY EMERGENCY MANAGEMENT AGENCY
PROCLAMATION OF DISASTER EMERGENCY**

WHEREAS, investigations made, at my direction, have disclosed that **SIGNIFICANT RANFALL** has adversely affected a large area of Lebanon County, Pennsylvania, resulting in potential endangerment to the health and welfare of the residents and harm or damage to public and private facilities, property, and services; and

WHEREAS, the emergency situation may be of such magnitude or severity as to render essential the Commonwealth's supplementation of county and municipal efforts and resources and the activation of the Commonwealth and all applicable county and municipal emergency response plans;

NOW THEREFORE, pursuant to the provisions of Subsection 7501 (b) of the Emergency Management Services Code (35 PA C.S.A. Section 7101 et seq), I do hereby proclaim the existence of a disaster emergency in the affected areas of Lebanon County, and direct all Lebanon County departments/offices to utilize all available resources and personnel as is deemed necessary to cope with the magnitude and severity of this emergency situation.

FURTHER, We hereby authorize that up to as needed in funds may be used in response to the emergency situation. The aforementioned funds shall be used for disaster-related expenses incurred by various departments/offices. These funds shall be credited to a special account established by the County of Lebanon Treasurer. The time consuming bid and contract procedures and formalities normally prescribed by law shall be waived for the duration of this Proclamation, mandatory constitutional requirements excepted.

FURTHER, We direct that the emergency response and recovery aspects of the Lebanon County and all applicable disaster emergency response plans be activated and that all county actions taken to implement those plans to coordinated through the Lebanon County Department of Emergency Services (DES); and

STILL FURTHER, We hereby direct the executive officers for all the County of Lebanon agencies and departments affected by this emergency to act as necessary to meet the current exigencies legally authorized under this proclamation, namely; by the employment of temporary workers; by the rental of equipment and by entering into such contracts and agreements as may be required to meet the emergency, all without regard to those time-consuming procedures and formalities normally prescribed by law, mandatory constitutional requirements excepted.

LEBANON COUNTY BOARD OF COMMISSIONERS

/s/ William E. Ames, Chair

/s/ Robert J. Phillips, Vice-Chair

/s/ Jo Ellen Litz, Secretary

Attest: /s/ Jamie A. Wolgemuth
Chief Clerk/County Administrator

Elizabeth Bowman, Executive Director of Lebanon County Redevelopment Authority, met with the Commissioners to present the HOME Program Contract for consideration.

The Commissioners approved to accept and sign **the Commonwealth of Pennsylvania, Department of Community and Economic Development, HOME Investment Partnerships Program Grant contact in the amount of \$600,000 for the period between May 16, 2018 and May 15, 2021. The funds shall be used by the Redevelopment Authority to the benefit of Lebanon County.**

Kathleen Kirby, Administrative Assistant in the Lebanon County Commissioners Office, presented the following items for consideration.

The Commissioners approve to grant **real estate property tax exemption to the following veteran: The property will be placed on the non-taxable real estate list for disabled Veterans, effective July 1, 2018. This action is based on information received and ordered by the Pennsylvania State Veterans Commissioners.**

Robert E. Huegel, Jr.
196 Scenic Ridge Blvd.
Lebanon, PA 17042

The Commissioners approved to accept the **Medical Assistance Transportation Program (MATP) Allocation in the initial allocation amount of \$1,467, 263, and to approve and sign the MATP Grant Agreement on behalf of Community Action Partnership. The Commonwealth of Pennsylvania, Department of Human Services, Bureau of Managed Care Operations, Division of Medical Assistance Transportation Program, Participation Grant Agreement and Assurance of Compliance was also signed.**

It was moved by Comm. Phillips, seconded by Comm. Litz to adjourn the meeting.

Wednesday, August 15, 2018 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

James Holtry, Administrator of Lebanon County Children & Youth, presented a FY 2019-2020 Staff Request and changes to the FY 2019-2020 Title IV-E Funding Regulations.

Andrew Szalay, Executive Director of Lebanon County Habitat for Humanity, presented an ACT 137 Grant Proposal. Betsy Bowman Executive Director and Daniel Lyons of the Redevelopment Authority, were in attendance to discuss a proposal/request for Affordable Housing funds.

Thursday, August 16, 2018 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today, all members present. Comm. Ames presiding.

The meeting opened with Observance of a Moment of Silence and Pledge to the Flag.

The Commissioners asked for public comment. David Weisnicht, Deputy Base Operations Manager of Fort Indiantown Gap (FITG), presented the Back at the Gap update of training, activities and events taking place at the Gap. Construction will begin shortly on the installation of the Gatehouse located on the Lickdale exit (West Gate) for access control. Signage will be posted to aid the turn arounds.

Charlie Lanza, resident of Harrisburg, PA, expressed his thoughts concerning Free Press and having the ability to freely record inside the building. He asked the Board to uphold the constitution when making laws and ordinances.

A special recognition was held for the **Lebanon Valley All-Star Team on their win as the 2018 State VFW Teener 16U Baseball Champions. The Lebanon Valley 16U Teener baseball all-star team opened the VFW State Tournament with a loss in Huntingdon, then bounced back with six straight wins in the eight-team double-elimination event to capture the state title. They did it the hard way. And they did it impressively and emphatically, too.** Most members of the team were present to receive a Certificate of Congratulation from the Commissioners on their victory. Team members are as follows:

Albert Rodriguez	Zack Grumbine
Nate Portes	Jeremy Seyfert
Raylin Pena	Josh Speraw
Braden Allwein	Kameron Freeman
Julien Coleman	Jeremy Bours
Ronny Cabrera	Lance Marderness
Derek Perez	Manager: Ted Allwein
Luis Pinales	Coaches: Jerry Coleman
Nate Brightbill	Brad Kreiser
Nick LaFoe	Greg Kreiser
	Scorekeeper: Scott Hargett

The Commissioners approved the minutes from the August 2, 2018 Commissioners meeting.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$1,102,974.56. The gross payroll of was in the amount of \$1,010,388.77.

Michelle Edris, Director and Leanne Shank, HR Assistant of Lebanon County Human Resources, presented personnel transactions and conference/seminar requests for consideration.

Robert Karnes, Warden of the Lebanon Correctional Facility, met with the Commissioners to present a proposal for a Technical Tracking System for consideration. Warden Karnes stated that **the proposed "tracking systems" enable facilities to chronologically/accurately archive the movements of staff and inmates, and document the data via a web based server. Upon review of three companies and their respective products, the Guardian system is recommended as the best fit to accommodate the current operational needs of the Correctional Facility.** Danielle Hogg, Director of ITS was also in attendance.

The Commissioners approved to authorize a **contract for a computerized tracking and documentation system from Guardian RFID of 6900 Wedgwood Rd., N. Suite 440, Maple Grove, MN 55311, for the overall operations within the Lebanon County Correctional Facility for the total cost of \$110,285.00. The cost of the system is being funded through a grant from the Pennsylvania Counties Risk Pool, Lebanon County's property and general liability carrier.**

Michael Battistelli, Financial Advisor of Stifel Nicolaus, Lebanon, PA along with Jeffrey Davidek, Sr. Vice President of C. S. McKee, L.P., Pittsburgh, PA 15222, met with the Retirement Board to present the results of **the 2nd Quarter Performance and Investment Review of the Lebanon County Municipal Employees' Retirement Plan.**

Kevin Schrum, Administrator of MH/ID/EI, met with the Commissioners to present an extension to a CABHC contract agreement, FY17-18 and FY 18-19 Provider Contract Amendments for consideration.

The Commissioners approved and signed **the 90-Day contract extension to service agreement between Capital Area Behavioral Health Collaborative (CABHC) and Lebanon County for the purchase of teleconferencing equipment.**

The Commissioners approved **the MH/ID/EI FY 2017-218 Contract Amendments for the amount of \$4,949.00.**

The Commissioners approve the **MH/ID/EI FY 2018-2019 Contract Amendments for the amount of \$70,972.00.**

Holly Leahy, MH Program Specialist of MH/ID/EI, met with the Commissioners to discuss Suicide Prevention Month and to receive a proclamation.

The Commissioners adopted the following **proclamation for Suicide Prevention Month in Lebanon County**:

A PROCLAMATION OF THE
BOARD OF COUNTY COMMISSIONERS OF
LEBANON COUNTY

SUICIDE PREVENTION MONTH

WHEREAS, suicide dramatically affects the residents of Lebanon County; and

WHEREAS, every effort must be made to reduce the rate of suicide among our citizens; and

WHEREAS, Lebanon County supports community partners in their work to enhance mental wellness and recovery in our citizens; and;

WHEREAS, Lebanon County recognizes the efforts of the Lebanon County Suicide Prevention Taskforce, to prevent suicide by

community-wide trainings and awareness efforts throughout the year and especially during this month of September.

NOW, THEREFORE, BE IT PROCLAIMED, by the Board of County Commissioners that September is Suicide Prevention Month in Lebanon County.

BOARD OF COUNTY COMMISSIONERS

William E. Ames
Robert J. Phillips
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This Sixteenth Day of August,
Two Thousand Eighteen

Daniel Seaman, Chief Assessor of the Lebanon County Assessment Office, met with the Commissioners to present disabled Veteran exemptions for consideration.

The Commissioners approved to grant **real estate property tax exemption to the following veterans: The properties will be placed on the non-taxable real estate list for disabled Veterans, effective July 1, 2018. This action is based on information received and ordered by the Pennsylvania State Veterans Commissioners.**

Joseph T. Casale
59 N Sheridan Road
Newmanstown, PA 17073

James A. Carter
310 Mountville Drive
Lebanon, PA 17046

At 11:22 a.m., the Commissioners sat as the County Board of Assessment Revision of Taxes.

At 11:25 a.m., the Commissioners reconvened the regular meeting.

James Holtry, Administrator of Lebanon County Children & Youth, met with the Commissioners to present Juvenile Probation Detention Contracts for consideration.

The Commissioners approved and signed the **FY 2018-2019 Juvenile Probation Detention contract with Northampton County Detention on behalf of Children and Youth for the amount of \$260.00 per day.**

The Commissioners approved and signed the **FY 2018-2019 Juvenile Probation Detention contract with Central Counties Detention Center on behalf of Children and Youth for the amount of \$270.00 per day.**

Susan Christner, Juvenile Deputy Director of Lebanon County Probation Services, met with the Commissioners to present **Alcohol Highway Safety School Instructor Agreements** for consideration. Ms. Christner stated that the **Instructor agrees, at the request of the County, to teach the Alcohol Safe Driving Program County (also known as the Alcohol Highway Safety School or Impaired Driver Program). The Courses shall be scheduled by the DUI Coordinator as needed, and consist of a total of 12.5 hours.**

The Commissioners approved to **enter into an Alcohol Highway Safety School Instructor Agreement by and between the County of Lebanon and Deborah Zechman, Instructor for Probation Services. In accordance with the Agreement, the Instructor is an independent contractor and not an employee of the County.**

The Commissioners approved to **enter into an Alcohol Highway Safety School Instructor Agreement by and between the County of Lebanon and Richard Miller, Instructor for Probation Services. In accordance with the Agreement, the Instructor is an independent contractor and not an employee of the County.**

Jamie Wolgemuth, Chief Clerk/County Administrator of the Lebanon County Commissioners Office, presented the following items for consideration.

The Commissioners approved to **enter into an Articles of Agreement For the Sale of Real Estate by and between the County of Lebanon and Evergreen Secure Storage Inc. Evergreen Secure Storage agrees to purchase approximately one (1) acre parcel of vacant land located between Evergreen Road & Rocherty Road, South Lebanon Township, Lebanon County, PA. The purchase price for a portion of Parcel 12-2342106-356629 is \$35,000.00.**

The Commissioners **entered into an Easement Right of Way and Maintenance Agreement by and between the County of Lebanon and Douglas J. Prough. The County wishes to irrevocably give, grant and convey to Mr. Prough, his successors, heirs, executors, administrators, assigns and other persons use of a 50 foot wide right-of-way extending from East Hanover Township Route T-323, also known as Appalachian Drive in a northwardly direction (#21-2275500-398279-0000) to the northern boundary of Lot 3, 11 Tower Lane, Grantville, PA 17028.**

The Commissioners entered into a Ground Lease Agreement by and between the County of Lebanon and Dwell America Holdings, Inc., PO Box 233, East Petersburg, PA 17520. Dwell America Holdings agrees to lease a certain portion of the parcel of real property, together with the improvements to be erected thereon, located on the Rails to Trails right of way north of Route 422 and consisting of approximately 2,800 square feet that is part of UPI 03-2335146-368933-0000. The lease shall expire twenty nine (29) years after the first day of the first calendar month immediately following the Commencement Date at a one-time payment of One Dollar (\$1.00).

The Commissioners enter into a Maintenance and Operation Agreement between the County of Lebanon and the Clarence Schock Memorial Park at Governor Dick, Inc. (The Park). The Agreement is established to improve, maintain and operate the property of said Trust, for the purpose of providing recreational used of the Park. The County has obtained a grant from the Pennsylvania Department of Conservation and Natural Resources to fund in part, construction of an ADA Accessible Walkway and Restrooms at the Park. The Park shall provide from sources available to it the local share of the Grant. The County shall carry out such other responsibilities as assigned to it by the Grant. The Park shall be responsible for all routine daily maintenance and operation.

The Commissioners approved the following municipal liquid fuels application for County Aid for the year 2018 and to submit the application to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Amount</u>
Bethel Township	\$5,007.00
East Hanover Township	\$2,801.00
North Annville Township	\$2,381.00

The Commissioners approved to accept the Hazardous Material Response Fund grant for the amount of \$17,739.80 on behalf of the Department of Emergency Services. The funds shall be used as follows:

<u>Item</u>	<u>Amount</u>
Yamaha Jet Outboard Motor	\$6,250.00
Draeger X-am 8000 7 Gas Pump Meter	\$3,956.00
Haz-Dust Meter	\$2,911.35
Training Aids & Props to prepare for Hazmat responses	\$4,622.45

The Commissioners approved and signed an Agreement between the County of Lebanon and Lebanon Transit (LT) for Medical Assistance Transportation Program for the contract period of July 1, 2018 until June 30 2019. LT will provide Shared Ride transportation services for designated clients of Community Action Partnership.

It was moved by Comm. Litz, seconded by Comm. Phillips to adjourn the meeting.

Wednesday, August 22, 2018 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

The Commissioners met in an executive session to discuss personnel.