

**Thursday, November 1, 2018 9:30 a.m.**

The regular meeting of the Board of County Commissioners was held today. Comm. Phillips absent. Comm. Ames presiding.

The Commissioners asked for public comment. David Weisnicht, Deputy Base Operations Manager of Fort Indiantown Gap (FITG), presented the Back at the Gap update of training, activities and events taking place at the Gap.

Mike Mangano of 1460 Old Hickory Lane, Lebanon, PA expressed his concerns about a Deputy Sheriff. The Commissioners informed Mr. Mangano the Sheriff is responsible for personnel matters in his department and if there is any new information to be considered he may provide it to his office.

The Commissioners approved the minutes from the October 10 & 17, 2018 workshops and the October 18, 2018 Commissioners meeting:

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$1,982,438.29. The gross payroll of October 23, 2018 was in the amount of \$1,036,725.54.

Michelle Edris, Director and Leeanne Shank, HR Assistant of Lebanon County Human Resources, presented personnel transactions and conference/seminar requests for consideration.

Michael Ritter of the Lebanon County Coalition to End Homelessness, met with the Commissioners to discuss Hunger and Homelessness Awareness Week. Five other members of the Homeless Coalition attended this meeting.

The Commissioners approved to adopt the following proclamation to proclaim "**National Hunger and Homelessness Awareness Week in Lebanon County**":

#### **PROCLAMATION**

##### **A RESOLUTION PROCLAIMING NOVEMBER 10-18, 2018 AS NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK IN LEBANON COUNTY**

**WHEREAS**, for over 25 years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

**WHEREAS**, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless including, but not limited to, the shortage of affordable housing in Lebanon County for residents with low income; and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

**WHEREAS**, there are numerous local organizations within Lebanon County who are committed to sheltering and providing supportive services, as well as meals and food supplies to the homeless; and

**WHEREAS**, the Lebanon County Commissioners recognize that hunger and homelessness continues to be a serious problem for many individuals and families in Lebanon County; and

**WHEREAS**, the intent of National Hunger and Homelessness Awareness Week is consistent with the activities of the Lebanon County Coalition to End Homelessness.

**NOW THEREFORE**, We, the Commissioners of Lebanon County do hereby proclaim November 10-18, 2018 as **"NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK"** in Lebanon County. **FURTHER**, we encourage all citizens to recognize that many people do not have housing and need support from citizens, as well as private, public, and non-profit service entities.

#### **BOARD OF COUNTY COMISSIONERS**

William E. Ames  
Robert J. Phillips  
Jo Ellen Litz

**ATTEST:** Jamie A. Wolgemuth  
Chief Clerk/County Administrator

**ADOPTED:** This first Day of November,  
Two Thousand Eighteen.

Dennis Firestone of Lebanon County Purchasing, along with Charles "Chuck" Allwein and Tom Harlan, Clarence Schock Memorial Park, Governor Dick Park Board Member, met with the Commissioners to recommend award the electronic bid by the Engineer of Record (Wilson Consulting Group) for a Clarence Schock Park ADA Boardwalk.

The Commissioners approved an **allocation in the amount of \$25,000.00 from proceeds of the Hotel Tax/Tourism Fund. As requested, these funds shall be used by Clarence Schock Memorial Park at Governor Dick toward the "ADA Accessible (Boardwalk) Viewing Platform Project in West Cornwall, PA.**

The Commissioners approved to **award the contract for a Clarence Schock Park ADA Boardwalk to CriLon Corporation at their low base bid amount of \$368,546.69 and the base + alternate bid amount of \$490,080.96.**

*Kenneth Long*, resident of Lebanon County, met with the Commissioners to be presented with a proclamation. Scott Kohr, Director of Lebanon County Veterans Affairs attended this meeting. Family members along with several veteran friends were also in attendance.

The Commissioners approved to adopt the following **proclamation for Kenneth Long in recognition of his work replacing veterans' damaged headstones.**

#### **PROCLAMATION**

**WHEREAS**, Kenneth Long, a former Air Force Sergeant, is being honored for his concern and efforts in replacing damaged or missing headstones for Veterans graves in multiple cemeteries throughout Lebanon County; and

**WHEREAS**, while walking through a cemetery, Mr. Long and his wife Kathryn noticed numerous toppled, broken and missing headstones for veterans in cemeteries, when they decided to contact the Sons of Union Veterans of the Civil War to discuss corrective positive action to alleviate this injustice to our veterans; and

**WHEREAS**, Mr. Long, and now with the assistance of others, replaced one hundred twenty Veteran's headstones; and

**WHEREAS**, Mr. Long's devotion and commitment for over a decade to our veterans, in making certain that veterans damaged tombstones are taken care of, exemplifies his integrity and dedication to our Country.

**NOW, THEREFORE, WE**, The Commissioners of Lebanon County, on behalf of Veteran families, and all our citizens are proud of the work '**KENNETH LONG**' has accomplished, and express our appreciation to him for his many years of hard work and dedication to our community.

#### **BOARD OF COUNTY COMISSIONERS**

William E. Ames  
Robert J. Phillips  
Jo Ellen Litz

**ATTEST:** Jamie A. Wolgemuth  
Chief Clerk/County Administrator

**ADOPTED:** This First Day of November,  
Two Thousand Eighteen.

Andrew Rhoades, President and Rik Rhoades, of 444 Foundation, along with Elizabeth Wilson, Assistant Director of Community and Digital Fundraising of the Children's Miracle Network (CMN), Hershey Medical Center, Hershey, PA, met with the Commissioners to present an update on their involvement with CMN and to receive a proclamation. Mayor Sherry Capello of the City of Lebanon, presented a proclamation to the 444 Foundation who work to raise funds to support the Children's Miracle Network.

The Commissioners approved to adopt the following proclamation to proclaim "Miracle Child Week" in Lebanon County:

#### **PROCLAMATION**

**WHEREAS**, The Children's Miracle Network Hospital at Penn State Hershey Medical Center is one of the 170 affiliated Children's Miracle Network Hospitals® across the United States and Canada that provide world-class care for every patient; and

**WHEREAS**, The Hershey Medical Center in Central Pennsylvania is the singular Children's Hospital, and region's only pediatric trauma unit dedicated to the care of children from birth through adolescence; and

**WHEREAS**, Lebanon County is one of nine counties covered by Penn State Hershey Children's Hospital where 46,778 pediatric visits occurred from Lebanon for fiscal year 2017-2018; and

**WHEREAS**, The goal of the hospital is to enhance the health and well-being of children and families through collaborative medical care, education, research, and community service.

Their mission is to generate funds and awareness programs for Penn State Children's Hospital, the children and families they serve; and

**WHEREAS**, on November 8 & 9, 2018, the Children's Miracle Network will take part in a 28-hour Radio Marathon on Radio Station 105.7 The X to help children and their families at Penn State Hershey Children's Hospital.

**NOW, THEREFORE, WE**, The Commissioners of Lebanon County, on behalf of all our citizens do hereby proclaim the week of November 5 through November 9, 2018 as

**"MIRACLE CHILD WEEK"** in the County of Lebanon. **FURTHER**, we ask the residents of our community to remember that "It's all about the Kids" who are in need of a healing, and give support to the Children's Miracle Network in their efforts to help these children and their families at Penn State Hershey Children's Hospital to become a miracle.

**BOARD OF COUNTY COMMISSIONERS**

William E. Ames  
Robert J. Phillips  
Jo Ellen Litz

**ATTEST:** Jamie A. Wolgemuth  
Chief Clerk/County Administrator

**ADOPTED:** This First Day of November,  
Two Thousand Eighteen.

Robert Dowd, Director along with Joseph Morales, Deputy Director and Gary Verna, HazMat Chief of the Department of Emergency Services, met with the Commissioners to present various items for consideration. Mr. Dowd announced that Mr. Morales has received his basic certification from PEMA and is now a fully Pro Board certified HazMat Team Member.

The Commissioners approved to adopt the **Emergency Operations Plan (EOP)**. This plan prescribes emergency response procedures for LCDES and reflects the structure of emergency management throughout the Commonwealth of Pennsylvania and the nation. This plan serves as an emergency management link between local municipalities and state government while incorporating the federal organizational concepts of the National Response Framework (NRF).

The Commissioners approved to accept the **U.S. Department of Homeland Security Federal Fiscal Year 2018 Emergency Management Performance Grant Program Agreement** by and between the **Pennsylvania Emergency Management Agency (PEMA) and Lebanon County**. PEMA shall award **\$157,177.00** for the grant period of **October 1, 2017 to September 30, 2018**.

The Commissioners approved the **Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, 2018-2019 Hazardous Materials Emergency Preparedness (HMEP) application for HMEAP Funds in the amount of \$27,284**.

Oliva Bingaman, Mosquito-Born Disease Program Coordinator of Penn State Extension of Lebanon County, met with the Commissioners to present an overview of the 2018 Mosquito-Born Disease Program and presented a 2019 grant program proposal for consideration. Randall Leisure, Conservation District Board Chairman, attended this meeting to announce that beginning in January 2019, the Lebanon County Conservation District will run the Mosquito-Born Disease Program.

The Commissioners approved to **accept the 2019 Mosquito-Born Disease Program Grant proposal in the amount of \$98,876.50 to run the program.** .

Elizabeth Bowman, Executive Director and Daniel Lyons, Project Manager of the Redevelopment Authority of Lebanon County, met with the Commissioners to present various items for Community Development Block Grant for consideration.

The Commissioners approved to **enter into a Cooperation Agreement by and between the County of Lebanon and South Lebanon for the FY 2018 Community Development Block Grant (CDBG) Program Administration. The County is eligible to apply for and receive funds to be used to assist the “non-entitlement” municipality undertake housing and community development projects which primarily benefit persons of low to moderate income. The County can apply for \$464,545 which shall be disbursed as follows:**

**CDBG Funds**

- **\$323,519 (non-entitlement municipalities)**
- **\$141,026 (South Lebanon Township)**

The Commissioners approved to **appoint Jamie Wolgemuth, Chief Clerk/County Administrator, as the designee for the Section 504 of the Rehabilitation Act of 1973 program for Lebanon County. Lebanon County does not discriminate in access to, participation in, or treatment, or employment in its programs or activities.**

**It was moved by Comm. Phillips, seconded by Comm. Ames, upon the recommendation of the Redevelopment Authority and in accordance with the cooperation agreement between the County and the City of Lebanon Land Bank, approve the following list of properties the Land Bank is interested in acquiring at the December judicial tax sale: Comm. Phillips and Comm. Ames voted “Aye”, Comm. Litz voted “Nay”. Motion carried.**

**Property Location**

<b>250 E Cherry Street</b>	<b>111 E Weidman Street</b>
<b>160 S Hanover Street</b>	<b>530 Spruce Street</b>

Jamie Wolgemuth, Chief Clerk/County Administrator of the Lebanon County Commissioners Office, presented the following items for consideration.

The following individuals were **reappointed members of the Lebanon County Children and Youth Citizens Advisory Committee with terms to end December 31, 2021:** Vote unanimous.

*Marc Hess      Keith Shields*  
*Kim Miller      Sue Werner*

The Commissioners approved to accept the resignation of *Todd Snovel*, effective August 2018 and Susan Blouch, effective September 2018, as members of the Commission for Women. Jane Owskiak will resign at the end of her term November 30, 2018.

The Commissioners approved the appointment of *Amanda Davis-Buie*, *Yesi de la Torre Matos*, and *Emmily Longenecker* as members of the Commission for Women with terms to expire December 31, 2021 and December 31, 2024.

The Commissioners approved an **allocation in the amount of \$2,500.00 from proceeds of the Hotel Tax/Tourism Fund to the Community of Lebanon Association/Lebanon 2000 Foundation.** As requested, these funds shall be used toward the “42<sup>nd</sup> Annual Lebanon Holiday Parade” project to be held in the City of Lebanon, PA.

The Commissioners approved an **allocation in the amount of \$750.00 from proceeds of the Hotel Tax/Tourism Fund to Friends of Coleman Memorial Park.** As requested, these funds shall be used toward the “6<sup>th</sup> Annual Lebanon Christkindl Market” project at 1400 W. Maple Street, Lebanon City, PA. Vote unanimous.

The Commissioners approved and signed the **following municipalities liquid fuels applications for county aid for the year 2018 and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:**

<u>Municipality</u>	<u>Amount</u>
South Lebanon Township	\$9,460.00
Swatara Township	\$4,555.00
West Cornwall Township	\$1,976.00
West Lebanon Township	\$781.00

The Commissioners approved to adopt the following resolution for the Phase 7 Rail-To-Trails Project:

### **Resolution 11-1-2018**

A resolution of the Board of Commissioners for the County of Lebanon authorizing the execution of a letter of amendment for the reimbursement agreement with the Pennsylvania Department of Transportation (PennDOT) for acceptance of additional TAP (Transportation Alternatives Program) Funds

**WHEREAS**, the County of Lebanon has been approved for an additional funding of \$337,191.00 for Construction Phase of LVRT Phase 7 Project, MPMS # 104296 in funds under the Pennsylvania Department of Transportation’s (TAP) Transportation Alternatives Program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the County of Lebanon does hereby approve the acceptance of the additional TAP Funding for LVRT Phase 7 Project.

**BE IT FUTHER, RESOLVED** that the Board of Commissioners of the County of Lebanon does hereby authorize Mr. Jon Fitzkee, Assistant Director of the Lebanon County Planning Department to sign and execute all documents and materials in PennDOT’s (RAS) Reimbursement Agreement System on behalf of the County of Lebanon for Federal Aid Reimbursement Agreement No. **R16080023** and any supplements between the County of Lebanon and the Pennsylvania Department of Transportation and have same delivered to the Commonwealth of Pennsylvania.

**IN WITNESS WHEREOF**, the Board of Commissioners of the County of Lebanon has adopted this Resolution in lawful session on November 1, 2018.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF LEBANON

*/s/ William E Ames*, Chairman  
County Commissioner

ATTESTED:

*/s/ Jo Ellen Litz*, Secretary  
Board of Commissioners

The Commissioners approved to **grant real estate property tax exemption to the following individuals. Their properties will be placed on the non-taxable real estate list for disabled Veterans, effective July 1, 2018: This action is based on information received and ordered by the Pennsylvania State Veterans Commissioners.**

Doris J. Williams  
1 Lynwood Drive  
Palmyra, PA 17078

John H. Schaeffer  
120 Homestead Drive  
Lebanon, PA 17042

It was moved by Comm. Litz, seconded by Comm. Ames to adjourn the meeting.

**Monday, November 5, 2018 1:30 p.m.**

A special advertised meeting of the County Commissioners was held this evening in the Commissioners Meeting Room. All members present. Comm. Ames presiding.

The meeting opened with the Pledge to the Flag.

The following individuals attended the meeting:

Jamie Wolgemuth, County Administrator  
Michelle Edris – Director of Human Resources  
Robert Mettley, Controller  
Sallie Neuin, Treasurer  
Brian Craig, Register of Wills/Clerk of Orphans Courts  
Barbara Smith, Prothonotary/Clerk of Courts  
Daniel Bost, Recorder of Deeds

Michelle Edris, Director of Human Resources, explained that the purpose of the public meeting was to set the compensation schedule for County Commissioners, County Controller, County Treasurer, Prothonotary/Clerk of Courts, Recorder of Deeds and Coroner who take office in 2020. The salary must match the salaries already set for the Sheriff and Register of Wills at 2.0% increase or CPI through 2021.

It was moved by Comm. Phillips, seconded by Comm. Litz to set salaries for the Elected Officials of Commissioners, Controller, Treasurer, Prothonotary/Clerk of Courts, Recorder of Deeds and Coroner at a 2.0 percent increase in 2022 and 2023, or the equivalent of the regional Consumer Price Index (CPI), whichever is lower. The 2.0 percent raises or the equivalent of the CPI, whichever is lower for 2020 and 2021 shall match the increases that were established for the Sheriff and Register of Wills in 2016. Comm. Phillips and Comm. Litz voted "Aye", Comm. Ames voted "Nay". Motion carried.

It was moved by Comm. Litz, seconded by Comm. Phillips to adjourn the meeting.

**Thursday, November 15, 2018 9:30 a.m.**



The regular meeting of the Board of County Commissioners was held today. Comm. Phillips absent. Comm. Ames presiding.

The Commissioners asked for public comment. David Weisnicht, Deputy Base Operations Manager of Fort Indiantown Gap (FITG), presented the Back at the Gap update of training, activities and events taking place at the Gap.

The Commissioners approved the minutes from the October 24, 2018 workshop and the November 1, 2018 Commissioners meeting:

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$2,251,588.28. The gross payroll of November 6, 2018 was in the amount of \$1,048,371.72.

The Commissioners, upon the recommendation of County Treasurer Neuin, to adopt a **Corporate Authorization Resolution between the County of Lebanon and Fulton Bank, Lancaster, PA, to authorize the following persons to transact business at Fulton Bank on behalf of the County of Lebanon:**

Robert J. Phillips	Angel M. Price
William E. Ames	Lisa M. Ahmed
Jo Ellen Litz	Dawn E. Poliseo
Robert M. Mettley	Ana R. Cardona
Sallie A. Neuin	

The Commissioners, upon the recommendation of County Treasurer Neuin, to **adopt a Corporate Authorization Resolution between the County of Lebanon and Fulton Bank, Lancaster, PA, to authorize the following persons to transact business at Fulton Bank on behalf of Area Agency on Aging:**

Robert J. Phillips	Angel M. Price
William E. Ames	Lisa M. Ahmed
Jo Ellen Litz	Dawn E. Poliseo
Robert M. Mettley	Ana R. Cardona
Sallie A. Neuin	Carol A. Davies
	Melissa K. Martinez

Michelle Edris, Director and LEEANNE SHANK, HR Assistant of Lebanon County Human Resources, presented personnel transactions and conference/seminar requests for consideration.

Jennifer Kuzo, President of Visit Lebanon Valley, Inc., met with the Commissioners to present a PowerPoint of the various activities offered within Lebanon County, and to provide the new "Explore the Outdoors" official field guide that was paid for by a grant from the Atlantic Sunrise Community Grant program.

Michael Battistelli and Brett Holland Financial Advisor of Stifel Nicolaus, Lebanon, PA along with Corey Hardy and Ricky Ruiz, Portfolio Specialist of ClearBridge Investments, a Legg Mason Company, met with the Retirement Board to present the results of the 3<sup>rd</sup> Quarter Performance Review of the Lebanon County Municipal Employees' Retirement Plan. Michael Kristovensky of the Lebanon County Retirees Association, attended this meeting.

Robert Dowd, Director and Joseph Morales, Deputy Director of the Lebanon County Department of Emergency Services, met with the Commissioners to present an update of July 25 and August 31, 2018 Summer Rain Storms, Assistance Program and to present the Hazard Mitigation Plan for consideration. Mr. Dowd reported that Lebanon County met its \$1.6M minimum disaster threshold while the state did not meet its \$18.5M threshold in order for flood victims to receive a public Assistance grants.

The Commissioners approved to adopt the following **resolution to accept the 2018 five (5) year Hazard Mitigation Plan for Lebanon County:**

Lebanon County 2018 Hazard Mitigation Plan  
County Adoption Resolution

Resolution No. 11-15-18 Lebanon County, Pennsylvania

**WHEREAS**, the municipalities of Lebanon County, Pennsylvania are most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

**WHEREAS**, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

**WHEREAS**, Lebanon County acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

**WHEREAS**, the Lebanon County 2018 Hazard Mitigation Plan has been developed by the Lebanon County Commissioners and the Lebanon County Emergency Management Agency in cooperation with other county departments, local municipal officials, and the citizens of Lebanon County, and

**WHEREAS**, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Lebanon County 2018 Hazard Mitigation Plan, and

**WHEREAS**, the Lebanon County 2018 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

**NOW THEREFORE BE IT RESOLVED** by the governing body for the County of Lebanon that:

- The Lebanon County 2018 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the County, and
- The respective officials and agencies identified in the implementation strategy of the Lebanon County 2018 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

**ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2018

**ATTEST:**

Lebanon County COMMISSIONERS

/s/ *Jamie A. Wolgemuth*  
Chief Clerk/County Administrator

*By: William E. Ames*  
*By: Robert J. Phillips*  
*By: Jo Ellen Litz*

The Commissioners approved to grant **signatory authority to Robert Dowd, Director of the Lebanon County Department of Emergency Services (LCDES), as the designated representative to sign, submit, and complete any documents related to the Pennsylvania Emergency Management Agency (PEMA) administered grant funding.**

Nicole Eisenhart, 1<sup>st</sup> Assistant District Attorney of the Lebanon County District Attorney's Office, met with the Commissioners to present a RASA/VOJO and VOCA Modification grant for consideration. Ms. Eisenhart stated that this is being done to minimize any grant funds that will be lost if not spent by the end of the grant term.

The Commissioners **approved and signed the Pennsylvania Commission on Crime and Delinquency grant modification request for calendar years 2017-2018 in the total amount of \$231,057.** This grant will be used by the District Attorney for the Rights and Services (RASA) and Victims of Juvenile Offenders (VOJO) programs within Lebanon County.

The Commissioners approved to accept the **Continuation Subgrant Award from the Pennsylvania Commission on Crime and Delinquency grant modification report in the amount of \$118,698.00 for the project period of 2016 to 2019.** This grant will be used by the Office of the District Attorney for the Victims of Crime Act (VOCA) in Lebanon County.

Jamie Wolgemuth, Chief Clerk/County Administrator of the Lebanon County Commissioners Office, presented the following items for consideration.

The Commissioners approved and signed **the Settlement Agreement and Mutual Limited Release with Avanco International, Inc., Fairfax, VA 22030. A brief summary of said Agreement follows:**

Whereas, the County and Avanco are signatories to a certain Child Accounting and Profile System Application Service provider Agreement dated July 1, 2016-June 30, 2017 (the "CAPS Agreement").

WHEREAS, pursuant to the CAPS Agreement, AVANCO was responsible for providing access to the Child Accounting and Profile System to employees of the County's Children and Youth department;

WHEREAS, beginning in or around May 2017 certain disputes arose between the County and Avanco in relation to Avanco's alleged obligation to take reasonable measures to secure System data and/or confidential information under the terms of the CAPS Agreement and/or in keeping with applicable laws (the "Dispute");

WHEREAS, following extensive negotiations, on July 20, 2018, the County Commissioners Association of Pennsylvania (CCAP), the Pennsylvania Counties Risk

Pool (PCORP), with full authority between them to represent the County's interests, along with representatives of Avanco, held a full-day mediation with a mediator.

WHEREAS, at the conclusion of this mediation CCAP, PCORP, and Avanco reached an agreement as to the terms of a settlement between and amount the County and Avanco over the Dispute.

NOW THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, and intending to be legally bound, the County and Avanco hereby agrees:

2. Shall make a settlement payment of \$2,926.16 USD on behalf of the County to the County Commissioners Association of Pennsylvania (CCAP), Harrisburg, PA 17106-0769

IN WITNESS WHEREOF the parties to this Release, intending to be legally bound, have it to be executed by their respective duly authorized representatives.

Attest: County of Lebanon

By: *Jamie A. Wolgemuth*  
Chief Clerk

By: *William E. Ames*, Commissioner  
By: *Robert J. Phillips*, Commissioner  
By: *Jo Ellen Litz*, Commissioner

Attest: Avanco International, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_ Date \_\_\_\_\_

Jamie Wolgemuth, Chief Clerk/County Administrator of the Lebanon County Commissioners Office, presented the following items for consideration.

*John Poff* was reappointed as a Public Director for the Conservation District Board of Directors with a term to end December 31, 2022. Vote unanimous.

*Kristen Grumbine* was appointed as a Farmer Director for the Conservation District Board of Directors with a term to end December 31, 2022. Vote unanimous.

The Commissioners approved to accept the resignation of *Donald Bollinger* as a Public Director on the Conservation District Board of Directors, effective December 31, 2018.

The Commissioners approved to grant real estate property tax exemption to the following individuals. Their properties will be placed on the non-taxable real estate list for disabled Veterans, effective July 1, 2018: This action is based on information received and ordered by the Pennsylvania State Veterans Commissioners.

Guie P. Lebo  
530 Cumberland St  
Lebanon, PA 17042

Diana Goldbach  
607 S 14<sup>th</sup> Avenue  
Lebanon, PA 17042

David E. Howard  
1526 Polling Meadow Road  
Lebanon, PA 17042

Robert Mettley, Lebanon County Controller, met with the Commissioners to present the results for an Audit Request for Proposals as follows:

<u>FIRM</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>3 Year Total</u>
Maille Falconiero & Co. Mount Claire, PA	\$45,000	\$47,500	\$50,000	\$142,500
Baker Tilly Virchow Allentown, PA	\$82,500	\$84,500	\$86,500	\$253,500
Boyer & Ritter Camp Hill, PA	\$62,500	\$62,500	\$62,500	\$187,500
Maher Duessel Harrisburg, PA	\$81,000	\$82,500	\$84,000	\$247,500
Reinsel Kuntz Leshner Lancaster, PA	\$86,500	\$89,000	\$91,600	\$267,100
Zelenkofski Alexrod Harrisburg, PA	\$80,000	\$81,200	\$82,415	\$243,615

The Commissioners, upon the recommendation of County Controller Mettley, approved **to award the contract for the 2018, 2019 and 2020 County Audit to Boyer & Ritter, Camp Hill, PA, with the option, upon satisfactory performance, to renew for an additional three (3) years without issuing a Request for Proposal. The total three (3) years cost for the audit will be \$187,500.00.**

It was moved by Comm. Phillips, seconded by Comm. Litz to adjourn the meeting.

**Wednesday, November 28, 2018 1:30 p.m.**

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

The Commissioners met in an executive session to discuss personnel.