

Wednesday, October 24, 2018 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

The Commissioners met in an executive session to discuss personnel.

Thursday, November 1, 2018 9:30 a.m.

The regular meeting of the Board of County Commissioners was held today. Comm. Phillips absent. Comm. Ames presiding.

The Commissioners asked for public comment. David Weisnicht, Deputy Base Operations Manager of Fort Indiantown Gap (FITG), presented the Back at the Gap update of training, activities and events taking place at the Gap.

Mike Mangano of 1460 Old Hickory Lane, Lebanon, PA expressed his concerns about a Deputy Sheriff. The Commissioners informed Mr. Mangano the Sheriff is responsible for personnel matters in his department and if there is any new information to be considered he may provide it to his office.

The Commissioners approved the minutes from the October 10 & 17, 2018 workshops and the October 18, 2018 Commissioners meeting:

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$1,982,438.29. The gross payroll of October 23, 2018 was in the amount of \$1,036,725.54.

Michelle Edris, Director and Leanne Shank, HR Assistant of Lebanon County Human Resources, presented personnel transactions and conference/seminar requests for consideration.

Michael Ritter of the Lebanon County Coalition to End Homelessness, met with the Commissioners to discuss Hunger and Homelessness Awareness Week. Five other members of the Homeless Coalition attended this meeting.

The Commissioners approved to adopt the following proclamation to proclaim **"National Hunger and Homelessness Awareness Week in Lebanon County:**

PROCLAMATION

A RESOLUTION PROCLAIMING NOVEMBER 10-18, 2018 AS NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK IN LEBANON COUNTY

WHEREAS, for over 25 years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless including, but not limited to, the shortage of affordable housing in Lebanon County for residents with low income; and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

WHEREAS, there are numerous local organizations within Lebanon County who are committed to sheltering and providing supportive services, as well as meals and food supplies to the homeless; and

WHEREAS, the Lebanon County Commissioners recognize that hunger and homelessness continues to be a serious problem for many individuals and families in Lebanon County; and

WHEREAS, the intent of National Hunger and Homelessness Awareness Week is consistent with the activities of the Lebanon County Coalition to End Homelessness.

NOW THEREFORE, We, the Commissioners of Lebanon County do hereby proclaim November 10-18, 2018 as **“NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK”** in Lebanon County. **FURTHER**, we encourage all citizens to recognize that many people do not have housing and need support from citizens, as well as private, public, and non-profit service entities.

BOARD OF COUNTY COMMISSIONERS

William E. Ames
Robert J. Phillips
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
Chief Clerk/County Administrator

ADOPTED: This first Day of November,
Two Thousand Eighteen.

Dennis Firestone of Lebanon County Purchasing, along with Charles “Chuck” Allwein and Tom Harlan, Clarence Schock Memorial Park, Governor Dick Park Board Member, met with the Commissioners to recommend award the electronic bid by the Engineer of Record (Wilson Consulting Group) for a Clarence Schock Park ADA Boardwalk.

The Commissioners approved an **allocation in the amount of \$25,000.00 from proceeds of the Hotel Tax/Tourism Fund. As requested, these funds shall be used by Clarence Schock Memorial Park at Governor Dick toward the “ADA Accessible (Boardwalk) Viewing Platform Project in West Cornwall, PA.**

The Commissioners approved to **award the contract for a Clarence Schock Park ADA Boardwalk to CriLon Corporation at their low base bid amount of \$368,546.69 and the base + alternate bid amount of \$490,080.96.**

Kenneth Long, resident of Lebanon County, met with the Commissioners to be presented with a proclamation. Scott Kohr, Director of Lebanon County Veterans Affairs attended this meeting. Family members along with several veteran friends were also in attendance.

The Commissioners approved to adopt the following **proclamation for Kenneth Long in recognition of his work replacing veterans' damaged headstones.**

PROCLAMATION

WHEREAS, Kenneth Long, a former Air Force Sergeant, is being honored for his concern and efforts in replacing damaged or missing headstones for Veterans graves in multiple cemeteries throughout Lebanon County; and

WHEREAS, while walking through a cemetery, Mr. Long and his wife Kathryn noticed numerous toppled, broken and missing headstones for veterans in cemeteries, when they decided to contact the Sons of Union Veterans of the Civil War to discuss corrective positive action to alleviate this injustice to our veterans; and

WHEREAS, Mr. Long, and now with the assistance of others, replaced one hundred twenty Veteran's headstones; and

WHEREAS, Mr. Long's devotion and commitment for over a decade to our veterans, in making certain that veterans damaged tombstones are taken care of, exemplifies his integrity and dedication to our Country.

NOW, THEREFORE, WE, The Commissioners of Lebanon County, on behalf of Veteran families, and all our citizens are proud of the work '**KENNETH LONG**' has accomplished, and express our appreciation to him for his many years of hard work and dedication to our community.

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ADOPTED: This First Day of November,
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Andrew Rhoad, President and Rik Rhoad, of 444 Foundation, along with Elizabeth Wilson, Assistant Director of Community and Digital Fundraising of the Children's Miracle Network (CMN), Hershey Medical Center, Hershey, PA, met with the Commissioners to present an update on their involvement with CMN and to receive a proclamation. Mayor Sherry Capello of the City of Lebanon, presented a proclamation to the 444 Foundation who work to raise funds to support the Children's Miracle Network.

The Commissioners approved to adopt the following proclamation to proclaim "Miracle Child Week" in Lebanon County:

PROCLAMATION

WHEREAS, The Children's Miracle Network Hospital at Penn State Hershey Medical Center is one of the 170 affiliated Children's Miracle Network Hospitals® across the United States and Canada that provide world-class care for every patient; and

WHEREAS, The Hershey Medical Center in Central Pennsylvania is the singular Children's Hospital, and region's only pediatric trauma unit dedicated to the care of children from birth through adolescence; and

WHEREAS, Lebanon County is one of nine counties covered by Penn State Hershey Children's Hospital where 46,778 pediatric visits occurred from Lebanon for fiscal year 2017-2018; and

WHEREAS, The goal of the hospital is to enhance the health and well-being of children and families through collaborative medical care, education, research, and community service. Their mission is to generate funds and awareness programs for Penn State Children's Hospital, the children and families they serve; and

WHEREAS, on November 8 & 9, 2018, the Children's Miracle Network will take part in a 28-hour Radio Marathon on Radio Station 105.7 The X to help children and their families at Penn State Hershey Children's Hospital.

NOW, THEREFORE, WE, The Commissioners of Lebanon County, on behalf of all our citizens do hereby proclaim the week of November 5 through November 9, 2018 as

"MIRACLE CHILD WEEK" in the County of Lebanon. ***FURTHER***, we ask the residents of our community to remember that "It's all about the Kids" who are in need of a healing, and give support to the Children's Miracle Network in their efforts to help these children and their families at Penn State Hershey Children's Hospital to become a miracle.

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ADOPTED: This First Day of November,
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Robert Dowd, Director along with Joseph Morales, Deputy Director and Gary Verna, HazMat Chief of the Department of Emergency Services, met with the Commissioners to present various items for consideration. Mr. Dowd announced that Mr. Morales has received his basic certification from PEMA and is now a fully Pro Board certified HazMat Team Member.

The Commissioners approved to adopt the **Emergency Operations Plan (EOP)**. This plan prescribes emergency response procedures for LCDES and reflects the structure of emergency management throughout the Commonwealth of Pennsylvania and the nation. This plan serves as an emergency

management link between local municipalities and state government while incorporating the federal organizational concepts of the National Response Framework (NRF).

The Commissioners approved to accept the **U.S. Department of Homeland Security Federal Fiscal Year 2018 Emergency Management Performance Grant Program Agreement** by and between the **Pennsylvania Emergency Management Agency (PEMA) and Lebanon County**. PEMA shall award **\$157,177.00** for the grant period of **October 1, 2017 to September 30, 2018**.

The Commissioners approved the **Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, 2018-2019 Hazardous Materials Emergency Preparedness (HMEP) application for HMEAP Funds in the amount of \$27,284**.

Oliva Bingaman, Mosquito-Born Disease Program Coordinator of Penn State Extension of Lebanon County, met with the Commissioners to present an overview of the 2018 Mosquito-Born Disease Program and presented a 2019 grant program proposal for consideration. Randall Leisure, Conservation District Board Chairman, attended this meeting to announce that beginning in January 2019, the Lebanon County Conservation District will run the Mosquito-Born Disease Program.

The Commissioners approved to **accept the 2019 Mosquito-Born Disease Program Grant proposal in the amount of \$98,876.50 to run the program.** .

Elizabeth Bowman, Executive Director and Daniel Lyons, Project Manager of the Redevelopment Authority of Lebanon County, met with the Commissioners to present various items for Community Development Block Grant for consideration.

The Commissioners approved to **enter into a Cooperation Agreement by and between the County of Lebanon and South Lebanon for the FY 2018 Community Development Block Grant (CDBG) Program Administration**. The County is eligible to apply for and receive funds to be used to assist the “non-entitlement” municipality undertake housing and community development projects which primarily benefit persons of low to moderate income. The County can apply for **\$464,545** which shall be disbursed as follows:

CDBG Funds

- **\$323,519 (non-entitlement municipalities)**
- **\$141,026 (South Lebanon Township)**

The Commissioners approved to **appoint Jamie Wolgemuth, Chief Clerk/County Administrator, as the designee for the Section 504 of the Rehabilitation Act of 1973 program for Lebanon County**. Lebanon County does not discriminate in access to, participation in, or treatment, or employment in its programs or activities.

It was moved by Comm. Phillips, seconded by Comm. Ames, upon the recommendation of the Redevelopment Authority and in accordance with the cooperation agreement between the County and the City of Lebanon Land Bank, approve the following list of properties the Land Bank is interested in acquiring at the December judicial tax sale: Comm. Phillips and Comm. Ames voted “Aye”, Comm. Litz voted “Nay”. Motion carried.

Property Location

**250 E Cherry Street
160 S Hanover Street**

**111 E Weidman Street
530 Spruce Street**

Jamie Wolgemuth, Chief Clerk/County Administrator of the Lebanon County Commissioners Office, presented the following items for consideration.

The following individuals were **reappointed members of the Lebanon County Children and Youth Citizens Advisory Committee with terms to end December 31, 2021**: Vote unanimous.

*Marc Hess Keith Shields
Kim Miller Sue Werner*

The Commissioners approved to accept the resignation of *Todd Snovel*, effective August 2018 and Susan Blouch, effective September 2018, as members of the Commission for Women. Jane Owskiak will resign at the end of her term November 30, 2018.

The Commissioners approved the appointment of *Amanda Davis-Buie*, *Yesi de la Torre Matos*, and *Emmily Longenecker* as members of the Commission for Women with terms to expire December 31, 2021 and December 31, 2024.

The Commissioners approved an **allocation in the amount of \$2,500.00 from proceeds of the Hotel Tax/Tourism Fund to the Community of Lebanon Association/Lebanon 2000 Foundation. As requested, these funds shall be used toward the “42nd Annual Lebanon Holiday Parade” project to be held in the City of Lebanon, PA.**

The Commissioners approved an **allocation in the amount of \$750.00 from proceeds of the Hotel Tax/Tourism Fund to Friends of Coleman Memorial Park. As requested, these funds shall be used toward the “6th Annual Lebanon Christkindl Market” project at 1400 W. Maple Street, Lebanon City, PA.** Vote unanimous.

The Commissioners approved and signed the **following municipalities liquid fuels applications for county aid for the year 2018 and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:**

<u>Municipality</u>	<u>Amount</u>
South Lebanon Township	\$9,460.00
Swatara Township	\$4,555.00
West Cornwall Township	\$1,976.00
West Lebanon Township	\$781.00

The Commissioners approved to adopt the following resolution for the Phase 7 Rail-To-Trails Project:

Resolution 11-1-2018

A resolution of the Board of Commissioners for the County of Lebanon authorizing the execution of a letter of amendment for the reimbursement agreement with the Pennsylvania Department of Transportation (PennDOT) for acceptance of additional TAP (Transportation Alternatives Program) Funds

WHEREAS, the County of Lebanon has been approved for an additional funding of \$337,191.00 for Construction Phase of LVRT Phase 7 Project, MPMS # 104296 in funds under the Pennsylvania Department of Transportation's (TAP) Transportation Alternatives Program.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Lebanon does hereby approve the acceptance of the additional TAP Funding for LVRT Phase 7 Project.

BE IT FUTHER, RESOLVED that the Board of Commissioners of the County of Lebanon does hereby authorize Mr. Jon Fitzkee, Assistant Director of the Lebanon County Planning Department to sign and execute all documents and materials in PennDOT's (RAS) Reimbursement Agreement System on behalf of the County of Lebanon for Federal Aid Reimbursement Agreement No. **R16080023** and any supplements between the County of Lebanon and the Pennsylvania Department of Transportation and have same delivered to the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the Board of Commissioners of the County of Lebanon has adopted this Resolution in lawful session on November 1, 2018.

BOARD OF COMMISSIONERS OF
THE COUNTY OF LEBANON

/s/ William E Ames, Chairman
County Commissioner

ATTESTED:

/s/ Jo Ellen Litz, Secretary
Board of Commissioners

The Commissioners approved to **grant real estate property tax exemption to the following individuals. Their properties will be placed on the non-taxable real estate list for disabled Veterans, effective July 1, 2018: This action is based on information received and ordered by the Pennsylvania State Veterans Commissioners.**

Doris J. Williams
1 Lynwood Drive
Palmyra, PA 17078

John H. Schaeffer
120 Homestead Drive
Lebanon, PA 17042

It was moved by Comm. Litz, seconded by Comm. Ames to adjourn the meeting.