



SHERIFF'S OFFICE

## Lebanon County

BRUCE E. KLINGLER  
SHERIFF

DEBORAH A. MILLER  
CHIEF DEPUTY

Room 3, Municipal Building  
400 South Eighth Street  
Lebanon, Pennsylvania 17042-6794  
Telephone 717-274-2801  
Real Estate Ext. 2156 & 2359

GEORGE E. CHRISTIANSON  
SOLICITOR

DESIREE NELSON  
REAL ESTATE ADMINISTRATOR

### **2015 SHERIFF'S REAL ESTATE SALES - 10:00 a.m.**

<u>SALE DATE</u>	<u>LAST DAY FOR FILING</u>	<u>ADVERTISING DATES</u>
February 10, 2015	November 18, 2014	January 14, 21 & 28, 2015
April 14, 2015	January 20, 2015	March 18, 25 & APRIL 1, 2015
June 9, 2015	March 24, 2015	May 13, 20 & 27, 2015
August 11, 2015	May 26, 2015	July 15, 22 & 29, 2015
October 13, 2015	July 28, 2015	Sept. 16, 23 & 30, 2015
December 8, 2015	September 22, 2015	Nov. 11, 18 & 25, 2015

---

ADVANCED COSTS ARE \$2,000.00

AN **ORDER FOR SERVICE REQUEST** **MUST** BE COMPLETED AND FILED WITH THE WRIT.

Paperwork to be supplied to Prothonotary's Office for Sheriff's Office along with the originals for filing with Prothonotary – **ONE Copy of Writ of Execution, Notice of Sheriff's Sale and a copy of Legal Description for EACH Defendant and Posting and ONE for the Sheriff's Office file** along with a copy of the Affidavit 3129 for the Sheriff's File.

\*\*Three Additional Copies of the Legal Description are required for the Recording of the Sheriff's Deed. This description must clearly state the **GIS Number (Graphical Information Number)** of the Premises being sold along with the physical address.

At least **four (4) self addressed stamped envelopes** should be attached to each execution filed with the Prothonotary for the Sheriff's Office use in making returns, recording of the Sheriff's Deed, Refunds, etc. This is important so that we can mail out your documents in a timely matter.

**ALL EXECUTIONS MUST BE FILED BY THE LAST DAY FOR FILING.**

**ANY MONIES OWED AND ALL DEED RECORDING INSTRUCTIONS, i.e. Statement of Value and Letter of Instructions, MUST BE IN OUR OFFICE NO LATER THAN THE DAY OF SETTLEMENT WHICH IS ONE WEEK AFTER THE SALE.**