

**Lebanon County Criminal Justice Advisory Board**  
**Minutes of the Meeting of June 17, 2014**

**Time: 11:00 a.m.**

**Place: Second Floor Conference Room, MH/ID/EI, 220 East Lehman St., Lebanon**

**Present**

David J. Arnold, District Attorney and CJAB Chairman; Brian L. Deiderick, Chief Public Defender and CJAB Vice-Chairman; David Wingert, Court Administrator; Robert Karnes, Warden; Sally A. Barry, Director of Probation Services; Bruce E. Klingler, Sheriff; Julie Bergstresser, Veterans Justice Outreach; Kim Mackey, Regional Coordinator, PA Commission on Crime and Delinquency; and, John P. Shott, CJAB Planner/Grant Coordinator.

**Absent**

Honorable John C. Tylwalk, President Judge, Court of Common Pleas; James Donmoyer, Director of Commission on Drug and Alcohol Abuse; Daniel Wright, Police Chief, City of Lebanon; Kevin Schrum, Director of MH/ID/EI; James Holtry, Director, Children and Youth Services; Jamie Wolgemuth, County Administrator

**Guests**

Robert Count, Commission on Drug and Alcohol Abuse; David Hlatky, Public Defender's Office

Chairman David Arnold called the meeting to order at 11:05 a.m.

The Chairman then called on Vice Chairman Deiderick to introduce Mr. David Hlatky, who is interning with the Public Defender's Office. Mr. Hlatky is a second-year law student at Dickinson School of Law as well as a veteran of the United States Air Force.

**Minutes of 04/15/2014 CJAB Meeting**—Approved as written

**REPORTS OF STANDING COMMITTEES**

- **D.U.I. Court**—Vice Chairman Deiderick announced that the program will no longer be limited to DUI offenders; rather, the program is being expanded to include those who are guilty of driving under the influence of certain drugs. Destiny Meyers, DUI Court Coordinator, is preparing brochures to inform the public about the program and its provisions and expectations. Still no word on the Accreditation application, which was submitted to the Administrative Office of PA Courts (AOPC) on 5-1-13. Also, the District Attorney's Office has received no word on the status of the *Adult Drug Court Discretionary Grant Program FY 2014* application to the U.S. Justice Department, which Ms. Meyers submitted on 3-17-14. As endorsed by the CJAB at the meeting of 2-18-14, this application seeks \$200,000 in federal funding to continue and enhance the County's D.U.I. Court program. Chairman Arnold also announced that Destiny Meyers has submitted her resignation as DUI Court Coordinator, effective August 1<sup>st</sup>, to take a position in the counseling field.
- **Veterans' Court**—No report. Ms. Bergstresser noted that Central Booking and the Correctional Facility are keeping track of the offenders who are veterans; that information is then passed along to her for further review.

- **Prison Overcrowding**—Warden Karnes reported that the daily population at the prison has averaged 532 over the past five months, representing an increase, though one that remains manageable; daily population as of 6/17/14 is 550. The Warden noted that much of the increase is the result of longer lengths of stay for various administrative reasons, including lack of housing for released inmates and issues pertaining to mental health. Suggestion that it would behoove the Prison Overcrowding Committee to meet for the purpose of identifying issues causing the increased prison population and to develop a proactive approach to averting a problem in the future.
- **Mental Health/Intellectual Disabilities**—No report.

## **CJAB DEPARTMENTS: REPORTS AND ISSUES OF INTEREST**

**Unified Case Management (UCM) Update**—No report.

**County IP-RIP Grant for 2014-2015**—PCCD returned the grant application in late May with the mandate to reduce the overall budget by over \$100,000. Required reductions, which also impacted other counties, are the result of the huge demand for funding for IP programs across the Commonwealth. The budget was revised and resubmitted on June 4<sup>th</sup>. Mr. Shott noted that he received an informal notification from PCCD that the revisions were approved by PCCD at the June 11<sup>th</sup> Commission meeting. Mr. Shott will take the revised application before the County Commissioners on June 19<sup>th</sup>. The new grant application reduces the original budget from \$639,849 to \$539,073 (not taking Medical Assistance payments into account). The funding appropriated for PA Counseling to administer the Renaissance Crossroads program is reduced from \$512,706 to \$463,901, though well in compliance with PCCD requirements that at least 80 percent of the budget be used for treatment, as opposed to supervision, costs. (In fact, the revised budget appropriates 86 percent of the funding for treatment.) Funds for personnel (supervision) were reduced from \$127,143 to \$75,172, funding only part of the salary and benefits of two of the Probation Officers supervising IP offenders. Mr. Shott and Director Barry noted that PCCD is adamant that IP funding be used solely for the supervision of Levels 3 and 4 offenders. However, the number of offenders sentenced under Levels 3 and 4 in Lebanon County is not high enough to take up 100 percent of the time of the Probation Officers, particularly the chief officer in charge of electronic monitoring, necessitating the reduction in the personnel line item to more accurately reflect the percentage of their time supervising such offenders. An effort will be made to identify and increase the number of Levels 3 and 4 offenders, including identifying them in pre-sentence documents.

**Mental Health First Aid (MHFA) Training Grant**—The first MHFA training under this grant took place on June 12<sup>th</sup> at Probation Services, conducted by Lisa Basci of Community Services Group. The training was attended and successfully completed by 20 Probation staffers and two City police officers. Next training is scheduled for September 18<sup>th</sup>, also at Probation Services. A reminder that the grant budget appropriates funds for three MHFA sessions at \$2,000 per session. The budget also sets aside funds for overtime for City police officers and County Corrections officers who attend MHFA training outside normal working hours.

**Technical Assistance and Training Grants for CJABs**—PCCD awarded our CJAB a \$1,470 “mini-grant,” which must be expended by the end of the calendar year. As recommended by the Board at the April 15<sup>th</sup> meeting, the funding will be used in conjunction with the Suicide Prevention Campaign involving MH/ID/EI and other organizations.

## **Other Updates from CJAB Departments--**

Director Barry announced that a **Juvenile Day Center** is opening in early July at the Youth Advocate's newly renovated facility at the former Youth for Christ building on Grace Avenue, North Lebanon Township. This will serve as a cost-effective alternative to serving youth who would otherwise be placed in facilities outside the county. Probation is identifying eligible offenders for this program, which will also serve as a transition site for juveniles who get released from placement. Youth Advocate will serve as the consultant; a contract between the County and Youth Advocate will be presented to the County Commissioners for approval on June 19<sup>th</sup>. Director Barry reported that she, Judge Jones, and Susan Christner of Probation Services visited a Youth Day Treatment Center in Toledo, Ohio in late April to get a first-hand view of how these types of programs function.

A visitation to the **Adult Day Reporting Center** in Dauphin County is scheduled for June 25<sup>th</sup>. This is a State-established facility administered by BI Incorporated, which also operates several other Day Reporting Centers in the Commonwealth, including the facility in Franklin County, which some CJAB members visited last October.

The issue of whether to continue the third shift for **Central Booking** will be addressed by the County Commissioners this month. Commissioner Phillips noted that funds appropriated for the third shift run out at the end of June. The County has requested local municipalities to adopt a cost-sharing plan, though this has received mixed responses with only a few local governments willing to contribute toward Central Booking's operation.

A modification to the **Juvenile Community Service grant** will be submitted to PCCD. Probation needs to purchase certain supplies that were not part of the original grant application. Increase in the overall grant budget is one (\$1) dollar.

## **ITEMS FROM PREVIOUS MEETING**

Robert Count, representing Mr. Donmoyer, reported that the clinic for **out-patient drug and alcohol services for adolescents** will be accepting clients starting July 1<sup>st</sup>. PA Counseling Services is the provider, as selected by the Capital Area Behavioral Health Collaborative (CABHC), and the clinic is located at PA Counseling's Cumberland Street site. Training for counselors began earlier this month. **"Hope Station Lebanon,"** a recovery center operated by Miracle Group, a Harrisburg-based organization, will be located at 418 Cumberland Street. An exact starting date has yet to be determined; some issues pertaining to City regulations of "boarding houses" must be addressed. Coordinator of the program is Ms. Cheryl Floyd. Women in recovery will have an opportunity to live there, if needed, though the program serves both men and women.

Director Barry also announced that facilitators for **FORE (Female Offender Re-entry)** have been trained and that offenders can now be sentenced to participate in this Women's Intervention Group. No official date for the first class, which deals chiefly with life skills and issues pertaining to self-esteem and co-dependency.

## **NEW BUSINESS**

Commissioner Phillips announced that the major item of business at the June 19<sup>th</sup> Commissioners' meeting will be approving the sale of **Cedar Haven** and the impact of this sale on the County budget. Although many potential buyers came forward during the process, the Commissioners identified three bidders as finalists, one of which will be awarded the sale at the meeting. Plans are to have all matters pertaining to this transaction settled by September. Commissioner Phillips expressed confidence that the new owner of Cedar Haven will make major upgrades to the facility, something the County has not been in a financial position to do. Proceeds from the sale will be used to pay off all pension liabilities (\$1.5 million), with remaining funds used for other purposes as needed. Commissioner Phillips has also been assured that current employees at Cedar Haven will be retained by the new owner.

With no further business to address, Chairman Arnold declared the meeting adjourned at 11:40 a.m.

**NEXT CJAB MEETING: Tuesday, August 19, 2014, 11:00 a.m., Second Floor Conference Room, MH/ID/EI, 220 East Lehman Street.**