

IN THE COURT OF COMMON PLEAS OF LEBANON COUNTY
PENNSYLVANIA

:
:
vs.
:
:

: Action No.

Transcript Request

To: _____, Court Reporter. I request a transcript of
the proceedings held in the above-captioned case on _____.
(Date of Hearing)
(Specify either the entire transcript or those portions of the transcript that are
needed). I certify that I have given a copy of this request to the opposing
counsel, the Prothonotary or Clerk of Court, the Court Administrator and, in the
case of an appeal, to the Clerk of the Appellate Court.

Name _____
Address _____

Telephone _____
Email _____
Fax _____

TO BE FILLED IN BY THE STENOGRAPHER AND RETURNED TO THE PARTY
REQUESTING THE TRANSCRIPT:

**NOTE: MATTERS ARE GENERALLY TRANSCRIBED IN THE ORDER THEY
ARE RECEIVED.**

Estimated number of pages of requested transcript _____

Estimated cost of requested transcript _____

I certify that I have received the sum of _____,
representing one-half the estimated cost of the transcript.

Date: _____ Court Reporter: _____