

Thursday, February 4, 2016 9:30 a.m.

The regular meeting of the County Commissioners was held today all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Major Angela Sweigert, Media Specialist at Fort Indiantown Gap (FITG), presented an update of training, activities and events taking place at FITG.

The Commissioners approved the minutes from the January 20th workshop and January 21, 2016 meeting.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$1,817,910.54. The gross payroll was in the amount of \$964,103.68.

The Commissioners approved Treasurer's Neuin request to open a new General Fund Account to replace the current account due to two fraudulent checks being written on the account.

Michelle Edris, Director and Leeanne Shank, HR Assistant in Lebanon County Human Resources, presented the weekly personnel transactions and conference/seminar requests for consideration.

At 9:58 a.m., the Commissioners sat as the County Board of Elections.

At 10:00 a.m., the Commissioners reconvened the regular meeting.

Jamie Wolgemuth, County Administrator, informed the Board that the **bid award for the Lebanon Valley Rail Trail (LVRT), Alden Place Trailhead Widening/Improvements Project will not take place due to an error in the prevailing wage rate threshold. The project will have to be re-bid.**

Danielle Hogg, Lebanon County ITS Director, met with the Commissioners to recommend a proposed committee for the Information Technology Systems Department.

The Commissioners appointed the following individuals as **members of the Information Technology Systems (ITS) Committee**: The committee will offer guidance on initiatives toward the future of the ITS Department.

ITS Committee

Commissioner William Ames, Liaison

Jamie Wolgemuth, County Administrator

Danielle Hogg, Director – Information Technology Systems (ITS)

Cherie Prentice-Brown, Director –Geographical Information Systems (GIS)

Robert Dowd, System Administrator – Emergency Management Agency

Carol Davies, Administrator – Area Agency on Aging

Stephanie Axarlis, Court Administrator – Court Administration
Donna Lutz, Recorder of Deeds

Daniel Seaman, Chief Assessor of the Lebanon County Assessment Office, met with the Commissioners to present Disabled Veterans Exemptions for consideration.

The Commissioners approved **exemption to the following Disabled Veterans: These exemptions are grant based on information received from the Pennsylvania State Veteran’s Commission for Real Estate Tax Exemption.**

Clifton W. Beach	Barry Eugene Goldbach
61 Bauer Drive	607 S. 14 th Avene
Lebanon, PA 17042	Lebanon, PA 17042

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners approved to **rescind the motion to approve the sale** from the Repository for Unsold Properties to Steven Oliver, 296 Long Road, Palmyra, PA **on property located at 845 Hill Street, Lebanon, PA**, district/map/lot #10:2337115-373588-0000 in the bid amount of \$1.00.

The Commissioners **approved the sale** from the Repository for Unsold Properties to Steven Oliver, 296 Long Road, Palmyra, PA **on property located at 16 My Way Drive, Palmyra, PA**, district/map/lot #31:2297348-327195-3422 in the bid amount of \$1.00.

The Commissioners **approved the sale** from the Repository for Unsold Properties to Weber Properties, 925 Noble Street, Lebanon, PA 17042, **on property located at 3 Brook Lane, Fredericksburg, PA**, district/map/lot #19:2335675-409793-4051 in the bid amount of \$1.00.

The Commissioners **approved the sale** from the Repository for Unsold Properties to Bradley J. Kiem, 474 Reinoel Street, Lebanon, PA 17046, **on property located at NS Scheaffer Road, Cornwall, PA**, district/map/lot #12:2342833-347672-000 in the bid amount of \$150.00. Vote unanimous.

The Commissioners approved and signed the **Pennsylvania Department of Transportation, Center for Program Development & Management, the Report of Act 89 Tax Fund for the year 2015. The balance in Act 89 Fund at close of this period is in the amount of \$54,637.74.**

Harold Berkheiser was appointed to fill the remaining two years of the term vacated by public board member, Richard Moore. This term will end January 31, 2018.

The Commissioners adopt the following proclamation for Boy Scouts Expo at the Lebanon Valley Mall:

PROCLAMATION
“BOY SCOUT EXPO – S. T. E. M.”

WHEREAS, incorporated on February 8, 1910, the purpose of the Boy Scouts of America, is to provide an educational program for boys and young adults to build character, to train in the responsibilities of participating in citizenship, and to develop personal fitness; and

WHEREAS, chartered by Congress in 1916, Boy Scouts of America has served more than one hundred million youth and adults who have benefited from being members of this highly regarded youth movement; and

WHEREAS, chartered in 1971, the Pennsylvania Dutch Council, Boy Scouts of America serves families and communities in Lancaster and Lebanon Counties in South Central Pennsylvania; and

WHEREAS, the Horseshoe Trail District of the Pennsylvania Dutch Council, consists of more than 90 Scouting Units located throughout Lebanon and Northern Lancaster Counties. The District serves more than 2,100 youth annually through the efforts of over 900 volunteers that provide guidance to Scouts in Cub Scouting, Boy Scouting, Venturing and Exploring programs; and

NOW, THEREFORE, WE, the Commissioners of Lebanon County do hereby proclaim the week of February 8-12, 2016 as **"BOY SCOUT WEEK"** in Lebanon County, Pennsylvania. **FURTHER**, on behalf of all our citizens, we recognize each unit of the Boy Scouts of America, and the volunteer adult leaders during the forty-first annual **"BOY SCOUT EXPO"** at the Lebanon Valley Mall.

BOARD OF COUNTY COMMISSIONERS

*Robert J. Phillips
William E. Ames
Jo Ellen Litz*

ATTEST: *Jamie A. Wolgemuth
County Administrator*

ADOPTED: *This Fourth Day of February,
Two Thousand Sixteen.*

The Commissioners adopted the following proclamation for Lebanon Valley College:

PROCLAMATION

"150th ANNIVERSARY OF LEBANON VALLEY COLLEGE"

WHEREAS, founded on February 23, 1866, as a private coeducational institution on the site of the Annville Academy, Lebanon Valley College is celebrating their 150th Anniversary; and

WHEREAS, situated in rural historic Annville, Pennsylvania, Lebanon Valley College holds to their historic relationship, values, traditions and rich heritage with the United Methodist Church; and

WHEREAS, a private liberal arts higher education institution, Lebanon Valley College also known as LVC, offers undergraduate degrees in thirty majors and graduate degree programs in athletic training, business administration, music education, physical therapy, and science education; and

NOW, THEREFORE, WE, The Commissioners of Lebanon County, on behalf of all our citizens, extend congratulations to the prestigious **"LEBANON VALLEY COLLEGE"** on their **"ONE HUNDRED FIFTIETH, ANNIVERSARY"**, with esteemed

recognition for their dedication and commitment to teach, train and empower graduates to meet the challenges of success today and tomorrow.

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: *Jamie A. Wolgemuth*
County Administrator

ADOPTED: *This Eighteenth Day of February,*
Two Thousand Sixteen.

David Schmidt, West Nile Virus Coordinator of Penn State Extension of Lebanon County, met with the Commissioners to present a proposed 2016 grant application for consideration.

The Commissioners approved and sign the **West Nile Virus (WNV) grant application on behalf of Penn State Extension of Lebanon County in the amount of \$55,580.00, pending State budget approval for the period of January 1, 2016 thru December 31, 2016.** The grant will allow Lebanon County to continue to reduce the threat of the WNV in Pennsylvania through mosquito control activities. The annual tire collection will be held April 20, 2016.

At 10:45 a.m., the Commissioners met in an executive session to discuss personnel.

It was moved by Comm. Ames, seconded by, Commissioner Litz this meeting adjourned.

Wednesday, February 10, 2016 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

The Commissioners held an executive session to discuss real estate.

At 2:00 p.m., Toby Fauver, representative of the Pennsylvania Department of Transportation (PennDOT), presented a Regional Transit Consolidation proposal for discussion. Members of the Lebanon Transit Advisory Board attended this workshop.

At 3:00 p.m., the Commissioners held an executive session to discuss personnel.

Wednesday, February 17, 2016 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

Charles Rush, Chief Executive Officer of Community Homes of Lebanon Valley, Inc., presented a proposal for a preservation/rehabilitation project for Willow Terrace.

Thomas Eisemann, representative of Community Basics, Inc., Lancaster, PA, presented a proposal for a Quentin apartment project to be located at Routes 72 and 419.

Dennis Tulli, Chairman of West Cornwall Township Zoning Hearing Board spoke in opposition to the project.

At 2:30 p.m., Lori Brandt, representative of Albright Life Center, Lebanon, PA, presented an overview of the center's activities.

At 3:00 p.m., the Commissioners held an executive session to discuss real estate.

Thursday, February 18, 2016 9:30 a.m.

The regular meeting of the County Commissioners was held today all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. Major Angela Sweigert, Media Specialist at Fort Indiantown Gap (FITG), presented an update of training, activities and events taking place at FITG.

The Commissioners approved the minutes from the January 27th workshop and February 4, 2016 meeting.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report and a Certificate of Deposit for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$1,645,798.40. The gross payroll was in the amount of \$936,942.40.

The Commissioners, upon the recommendation of Treasurer Neuin, **approved to invest \$4,000,000.00 into a Certificate of Deposit as follows:**

\$2,000,000.00 – 6 months @ 0.60% - Jonestown Bank and Trust

\$2,000,000.00 – 10 months @ 0.70% - Jonestown Bank and Trust

Michelle Edris, Director and Lianne Shank, HR Assistant in Lebanon County Human Resources, presented the weekly personnel transactions and conference/seminar requests for consideration.

Linda Jackson, Executive Director and Dr. Victoria Brown, Physician Volunteer of Lebanon Valley Volunteers in Medicine, met with the Commissioners to present an update on the Walk-in Clinic, to receive a proclamation, and to announce a new “Free-no appointment Care” service that will be available to all Lebanon County residents. Mrs. Jackson stated that this new walk-in service was made possible by a \$300,000.00 grant they received by the Pennsylvania Department of Health (DOH) and a twenty-five percent (25%) local match by the Francis J. Dixon Foundation who all was instrumental in opening the clinic.

The Commissioners adopted the following proclamation for the Lebanon Valley Volunteers in Medicine:

PROCLAMATION

WHEREAS, Founded in 2009, Lebanon Valley Volunteers in Medicine is an incorporated, non-profit organization which was established to provide free medical care to Lebanon County residents; and

WHEREAS, Taken from a successful group model, Lebanon Valley Volunteers in Medicine (VIM) is staffed primarily by skilled and friendly volunteers who give of their time without compensation; and

WHEREAS, Access to health care consistently ranks as one of the top problems in Lebanon County as many of our residents continue to struggle finding attainable care for their needs; and

WHEREAS, Whether uninsured or underinsured, Volunteers in Medicine Free Health Clinic provides care to individuals age eighteen and older who are completely without health insurance; and

WHEREAS, Currently, VIM has provided free medical care to over 4,000 patients utilizing volunteer doctors and nurses. These physicians and nurses provide over 7,500 free patient visits each year, and the value of their service to the Lebanon County community exceeds \$1.2 million dollars; and

WHEREAS, During the month of February, 2016, Volunteers in Medicine will add twenty-five additional free clinic hours per week to meet the needs of patients who do not have an appointment and alleviate pressure for emergency room care.

NOW, THEREFORE, WE, The Commissioners of Lebanon County, on behalf of all our citizens, take this opportunity to recognize **“LEBANON VALLEY VOLUNTEERS IN MEDICINE”** for being one of only a few free clinics, nationwide to offer free walk in health care for the residents of Lebanon County.

BOARD OF COUNTY COMMISSIONERS

Robert J. Phillips
William E. Ames
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
County Administrator/Chief Clerk

ADOPTED: This Eighteenth Day of February,
Two Thousand Sixteen.

Jamie Wolgemuth, County Administrator, presented the following requests for funding from the Affordable Housing Trust (Act 137) Fund for consideration.

The Commissioners approved an **allocation in the amount of \$500,000.00 from the Affordable Housing Trust (Act 137) Fund to Community Homes of Lebanon Valley, Inc.** 1407 Oak Street, Lebanon, PA 17042. **The monies shall be used by Community Homes of Lebanon Valley, Inc., to assist with the Willow Terrace Preservation/Rehabilitation Project located at 800 Willow Street, Lebanon, PA 17046.**

It was moved by Comm. Ames, seconded by Comm. Litz, **with a strong understanding that the West Cornwall Township Supervisors first approves the project, to approve an allocation in the amount of \$250,000.00 from the Affordable Housing Trust (Act 137) Fund to Community Basics, Inc.,** 941 Wheatland Avenue, Suite 204, Lancaster, PA 17063 **The monies shall be used by Community Basics, Inc., to assist with the proposed Quentin Apartments project to be located on the SW side of the intersection for 72 & 419 on an 8.65-acre, vacant tract of land in West Cornwall Township, Lebanon, PA 17042. Comm. Ames and Comm. Phillips voted "Aye", Comm. Litz voted "Nay". Motion carried.**

Michael Battistelli and Brett Holland Financial Advisor of Stifel Nicolaus, Lebanon, PA along with Kevin Caron, Portfolio Manager of Washington Crossing Advisors, Stifel, Nicolaus & Company, Incorporated, 18 Columbia Turnpike Florham Park, NJ 07932-2289 , met with the Retirement Board to present the results of the **4th Quarter Performance Review of the Lebanon County Municipal Employees' Retirement Plan.** Edward Arnold, former County Commissioner and Linda Kohr, representatives of the Lebanon County Retirees Association attended this meeting. Mr. Arnold stated, on behalf of Pensioners, to have a COLA (Cost of Living) inserted into the pension long/short range plan.

Nichole Eisenhart, 1st Assistant of the Lebanon County District Attorney's Office, met with the Commissioners to present a Victims of Crime Act (VOCA) grant request for consideration.

The Commissioners approved and signed the **Pennsylvania Commission on Crime and Delinquency (PCCD), a grant request application on behalf of the Office of the District Attorney, for the period 2016-2019. This grant shall be used by the Office of the District Attorney for the Victims of Crime Act (VOCA) in Lebanon County.**

John Wilson, Director, Brian Burke, Deputy Director, Eric Fahler, 911 Supervisor and Robert Dowd, System Administrator of Lebanon County Emergency Management Agency (EMA), presented a brief of events that transpired on Saturday, February 13, 2016 upon notification of a 64 multi-vehicle crash on Interstate 78 in Bethel Township, PA. The Commissioners commended the entire EMA staff and all first responders on the extraordinary services they provided during this historic incident.

Sallie Neuin, Lebanon County Treasurer, on behalf of the Record Improvement Committee, presented a request for Record Improvement Funds on behalf of Mental Health/Intellectual Disabilities/Early Intervention (MH/ID/EI) regarding an Archival Scanning Project.

The Commissioners **authorized funding from Record Improvement Funds account, in the amount of \$8,441.00 to MH/ID/EI, for the purchase of the Ademero's Content Central Software from M.A.P. Consulting Services, Inc., 25 Mermaid Drive, Manahawkin, NJ 08050. The scanning and archiving will allow for efficient storage and retrieval of sensitive patient healthcare records and will meet HIPAA requirements.**

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

Karl Liedtka resigned as a member of the Lebanon County Commission on Drug & Alcohol Abuse Advisory County with appreciation for their service.

The Commissioners reappointed the **following individuals as members of the Lebanon County Commission on Drug & Alcohol Abuse Advisory with terms to end February 19, 2019:**

Michael Fry	Michael Weirich
Jennifer Shay	William White

Donald Bliss resigned as a member of the Lebanon Community Library System Board

Donald Kline was appointed as a member of the Lebanon Community Library System Board to fill an unexpired term to end December 31, 2016.

The Commissioners appointed the **following individuals were appointed as members of the Lebanon County Commission for Women with terms to end February, 2019:**

Donna Williams	Jessica Trimble
Ann Decker	Roberta Brummel

The Commissioners appointed the **following individuals as members of the Community Action Partnership Administering Board with terms to end as follows:**

Jonathan Fitzkee – term to December 31, 2016
Brian Burke – term to December 31, 2017

The Commissioners approved to **exonerate the Lickdale Community Fire Company from paying 2016 county real estate taxes on property known as District Map 102A, Lot 24.**

The Commissioners approved an **allocation of a maximum of \$2,000.00 from proceeds of the Hotel Tax/Tourism Fund. These funds shall be used by the Lebanon Valley Conservancy, Inc. for the printing of 5,000 copies of the Lebanon County Heritage Trail map of Downtown Lebanon.**

It was moved by Comm. Ames, seconded by, Commissioner Litz this meeting adjourned.

Wednesday, February 24, 2016 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

David Eckhart, Esquire of Dilworth Paxson, LLP, representing Phone Recovery Services, LLC, presented a 911 Telephone Fee Recovery proposal.

Thursday, February 18, 2016 9:30 a.m.

The regular meeting of the County Commissioners was held today all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. LTC Dale Waltman, Directorate of Personnel and Community Activities at Fort Indiantown Gap (FIG), Annville, PA, presented an update of training, activities and events taking place at FITG.

Abigail , resident of the City of Lebanon expressed her concern about her Power of Attorney being revoked by Children & Youth. Mrs. Jarboe asked for an investigation into Children and Youth regarding a Court Order she received. The Commissioners stated that they will have the County Solicitor look into the matter.

Ann Pinca, President of Lebanon Pipeline Awareness, Inc. (LPA), met with the Commissioners to present an update on the pipelines. Mrs. Pinca informed the Commissioners that the Pipeline Awareness Group will be holding a meeting on March 14, 2016 p.m. in the Auditorium of the Lebanon County-City Municipal Building.

The Commissioners approved the minutes from the workshops held on February 10th and 17th and the February 18, 2016 meeting.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report and a Certificate of Deposit for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$2,292,910.76. The gross payroll was in the amount of \$960,639.94.

Michelle Edris, Director and Leanne Shank, HR Assistant in Lebanon County Human Resources, presented the weekly personnel transactions and conference/seminar requests for consideration.

John Shott, Criminal Justice Advisory Board Planner (CJAB)/Grant Coordinator in Probation Services, met with the Commissioners to present a Letter of Agreement with Philhaven for consideration.

The Commissioners approved and signed a **Letter of Agreement with Philhaven to provide the fifth and final Mental Health First Aid (MHFA) training for Probation Services staff and other law enforcement personnel on Wednesday, March 22, 2016 at a cost of \$25.00 per participant.** Training will be reimbursed from the PA Commission on Crime and Delinquency (PCCD).

Dennis Firestone, Lebanon County Purchasing Agent, along with Jonathan Fitzkee, Assistant Director/Transportation Planner of the Lebanon County Planning Department, met with the Commissioners to open the following **bid received for the Clear Spring Road and Killinger Road Intersection Re-Alignment**: Award of the contract will be held at a future meeting. Joel Groff of PennDOT attended this meeting.

<u>BIDDER</u>	<u>TOTAL BID</u>
Pennsy Supply, Inc. Annville, PA 17003	\$757,963.01

Maryann Levan, representative of the Lebanon Chapter of the American Red Cross, Lebanon, PA, met with the Commissioners to present an overview of events that took place in 2015, highlighted events which took place during the Interstate-78 multi-vehicle crash on February 13, 2016, and to receive a proclamation.

The Commissioners adopted the following proclamation to declare “**American Red Cross**” month in the County of Lebanon:

PROCLAMATION AMERICAN RED CROSS MONTH 2016

WHEREAS, In Lebanon County, we have a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members.

WHEREAS, These heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to people from a heart attack, drowning, or choking.

WHEREAS, The American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in Lebanon County who give of themselves to assist their neighbors when they need a helping hand.

WHEREAS, Across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation’s blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills.

WHEREAS, We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies.

NOW, THEREFORE, WE, the Commissioners of Lebanon County, do hereby proclaim March 2016 as “**AMERICAN RED CROSS MONTH**”. **FURTHER**, we encourage all Americans to support this organization and its noble humanitarian mission.

BOARD OF COUNTY COMMISSIONERS

*Robert J. Phillips
William E. Ames
Jo Ellen Litz*

ATTEST: *Jamie A. Wolgemuth
County Administrator*

ADOPTED: This Third Day of March,
Two Thousand Sixteen.

Jamie Wolgemuth, County Administrator along with Teri Giurintano, Executive Director of Lebanon Transit, Jonathan Fitzkee, Assistant Director/Transportation Planner and Thomas Kotay, Transportation Planning Consultant of the Lebanon County Planning Department, presented a Transit Cooperation for consideration.

The Commissioners adopted the following **Resolution for Lebanon Transit (LT)**:

RESOLUTION 3-3-2016

WHEREAS, Lebanon County has been and remains committed to providing cost-effective, quality public transportation to its citizens, residents, businesses, and visitors in order to provide transportation choices, to reduce congestion, to improve ambient air quality and to promote economic development and redevelopment in Lebanon County; and

WHEREAS, Lebanon County initially established Lebanon Transit ("LT") to provide public transportation within Lebanon County, which has now been expanded to include key destinations outside of Lebanon County, mostly in Dauphin County for express service into the Harrisburg capitol complex or to locations like the Hershey Medical Center, Hersheypark, Hershey outlets and the Hollywood Casino at Penn National Race Course; and

WHEREAS, Lebanon County is the sole municipality that provides local financial support for LT operations, as set forth in state law, to supplement federal funding, state funding and operating income from LT; and

WHEREAS, the Pennsylvania Department of Transportation ("PennDOT") has worked with counties and transit systems in South Central Pennsylvania to study the feasibility and financial benefits of consolidating public transportation across the region; and

WHEREAS, studies have shown that transit consolidation, when done properly, can result in more efficient operation, better service, streamlining of government and saving of administrative costs; and

WHEREAS, under Pennsylvania's Act 89 of 2013, for example, for a period of five years after consolidation, the local portion of LT's operating assistance is waived, which would result in a savings of tax dollars for Lebanon County; and

WHEREAS, PennDOT conducted a Phase I and Phase II Study of South Central PA Transit Consolidation which identified potentially-significant savings of tax dollars for Lebanon County through consolidation of public transportation in Adams, Cumberland, Dauphin, Franklin, Perry, Lebanon and York Counties; and

WHEREAS, PennDOT formed a Critical Issues Committee which further studied the issues of governance, board representation, local match and transit service levels for consolidation consistent with the Phase II South Central PA Transit Consolidation Study; and

WHEREAS, the PennDOT 7-county regional consolidation proposal has been determined not to be in the best interest of Lebanon County, however, Lebanon County is interested in exploring a possible sharing of services and coordination with Dauphin County, in lieu of PennDOT's South Central PA Transit Consolidation proposal; and

NOW, THEREFORE, the Lebanon County Board of Commissioners endorses and supports cooperating further with Dauphin County and directs the appropriate Lebanon County staff and LT staff to attempt to reach consensus on the details of the same with Dauphin County.

WITNESS:

/s/ Jamie A. Wolgemuth, Chief Clerk

LEBANON COUNTY:

*Robert J. Phillips, Chairman
William E. Ames, Vice Chairman
Jo Ellen Litz, Secretary*

At 11:00 a.m., Commissioner Litz excused herself from the meeting due to another commitment.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners adopted the following Resolution in support of the **Commonwealth's Budget and Human Services funding priority**:

RESOLUTION No. 3-3-2016A

A resolution of the county of Lebanon, Commonwealth of Pennsylvania, urging the General Assembly and Administration to restore funding for human services programs to historic levels, and to put mechanisms in place to assure any future budget impasse or budget delay does not become a burden on Lebanon County and its constituents.

WHEREAS, counties are at the forefront for delivery of crucial human services that protect the most vulnerable individuals, such as child welfare and protective, mental health, intellectual disabilities, substance abuse treatment, homeless assistance, meal programs, lottery funded transportation, and others; and

WHEREAS, the capacity to meet critical service needs has been compromised by a steady decrease in state funding over the past decade, especially the drastic ten percent aggregate cut to the seven human services line items in FY 2012-2013; and

WHEREAS, the Human Services Block Grant has provided much-needed flexibility for the 30 counties eligible to participate, but remains closed to the remaining 37 remaining counties; and

WHEREAS, new mandates and additional program requirements continue to be placed on counties in the face of decreasing state funds; and

WHEREAS, while the rebalancing initiative for child welfare services is portrayed as only an accounting change, the initiative shifts a full quarter of funds for mandated child protective services into the following budget year with no more than a promise of being made whole; and

WHEREAS, as a result of the six-month budget impasse in FY 2015-2016, counties and the providers with whom they contract were forced to make difficult decisions about remaining open and meeting clients' needs while state payments were withheld; and

WHEREAS, many counties tapped reserves, borrowed funds, reduced or suspended payments to vendors or subcontractors, limited staff travel, laid off or reduced hours of employees, among other strategies, to maintain their focus on service delivery and assure that clients felt no harm; and

WHEREAS, Lebanon County has estimated lost revenue of approximately \$3500.00 due to loss of interest during the impasse; now therefore be it

RESOLVED, that Lebanon County remains committed to the important role we play in delivery of services to our communities; and

RESOLVED, that Lebanon County stands ready to work in partnership with the County Commissioners Association of Pennsylvania in support of counties' top priority for 2016, the commonwealth budget and human services funding; and

RESOLVED, that Lebanon County supports restoration of funding of the ten percent reductions to the seven key human services line items that occurred in FY 2012-2013, as without restoration to prior funding levels, all counties find it difficult to serve the state's most needy citizens; and

RESOLVED, that Lebanon County opposes "rebalancing" initiatives for child welfare services that will force counties to reduce funding by a quarter, reduce payments to providers, shorten contract periods, or use county property tax funds to cover the state's obligation until a future budget makes a true allocation; and

RESOLVED, that Lebanon County asks that state leaders continue to work with them to find ways to administer human services programs in a way that ensures both quality and efficiency, including expansion of the Human Services Block Grant to any willing and able county; and

RESOLVED, that Lebanon County will work in concert with the County Commissioners Association of Pennsylvania and state leaders to develop comprehensive solutions for any future budget impasse or delay to ensure that counties are never again put in a situation where they are forced to cover the state's funding obligations; and

RESOLVED, that a copy of this resolution be sent to the Lebanon County legislative delegation, to Governor Wolf, and to the County Commissioners Association of Pennsylvania.

Article I. **ADOPTED** by the Board of Commissioners of the County of Lebanon, the Commonwealth of Pennsylvania, this 3rd day of March, 2016.

ATTEST: *Jamie A. Wolgemuth*

County Administrator/Chief Clerk

BOARD OF COMMISSIONERS

Robert J. Phillips, Chairman
William E. Ames, Vice Chairman
Jo Ellen Litz, Secretary

The Commissioners approved and signed the **SAVIN Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and Lebanon County**. This agreement is entered into with the purpose of defining and continuing a framework of cooperation between the above-named parties to implement and maintain a statewide automated victim information and notification system. The system will continue to download necessary information from participating agencies in Lebanon County to the vendor's computers. The system will provide notification to registered persons regarding the release from custody or transfer from one facility to another of persons held in custody. This agreement is effective for the period January 1, 2016 through December 31, 2016.

It was moved by Comm. Ames, seconded by, Commissioner Phillips this meeting adjourned.

Wednesday, March 9, 2016 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

Michael McGrady of MCM Consulting, met with the Commissioners to present a proposal for the Geographical Information System (GIS). The following individuals attended this workshop:

Daniel Seaman, Chief Assessor – Lebanon County Assessment
Cherie Brown, Director – Lebanon County GIS
John Wilson, Director – Lebanon County EMA
Brian Burke, Assistant Director – Lebanon County EMA
Robert Dowd, System Administrator – Lebanon County EMA

Wednesday, March 16, 2016 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Phillips presiding.

The Commissioners met in an executive session to discuss personnel issues

Thursday, March 17, 2016 9:30 a.m.

The regular meeting of the County Commissioners was held today all members present. Comm. Phillips presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. LTC Dale Waltman, Directorate of Personnel and Community Activities at Fort Indiantown Gap (FIG), Annville, PA, presented an update of training, activities and events taking place at FITG.

The Commissioners approved the minutes from the workshops held on February 24th and the March 3, 2016 meeting.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners approved the Treasurer's report as read with expenditures in the amount of \$2,363,718.25. The gross payroll was in the amount of \$989,279.37.

Chief Clerk/County Administrator Wolgemuth along with Treasurer Neuin announced that the **County and Municipal tax bills were mailed on March 16, 2016**. The bills were mailed two weeks late due to a conflict with programming of the Affordable Care Act report along with the tax bills. **Homeowners will still have sixty (60) days before the bills become due on May 16, 2016.**

Michelle Edris, Director and Leeanne Shank, HR Assistant in Lebanon County Human Resources, presented the weekly personnel transactions and conference/seminar requests for consideration.

Daniel Seaman, Chief Assessor of the Lebanon County Assessment Office, met with the Commissioners to present Disabled Veterans Exemptions for consideration.

The Commissioners approved **exemption to the following Disabled Veteran**: The exemption is granted based on information received from the Pennsylvania State Veteran's Commission for Real Estate Tax Exemption.

Hector Tirado
1216 Colebrook Road
Lebanon, PA 17042

Jamie Wolgemuth, Chief Clerk/County Administrator, presented the following items for consideration.

The Commissioners approved the **sale from the Repository for Unsold Properties to Beverly Adamu, 236 S Quince Street, Lebanon, PA 17042, on property located at 1816 E Mifflin Street, Lebanon, PA 17046, district/map & lot #27:2350744-374027-1070 (Mobile Home) for the bid amount of \$100.00.**

The Commissioners approved and signed a **letter of support to the two day "Swatara Sojourn" at Swatara Watershed Park on May 7-8, 2016.** This is the 28th Annual Swatara Canoe & Clean-up Trip being hosted by the Swatara Watershed Association. It is to our understanding that our support does not commit Lebanon County to any financial obligation. Comm. Ames and Comm. Phillips voted "Aye", Comm. Litz abstained. Motion carried.

The following **bids received were presented for the installation of a video recording system:**

<u>Bidder</u>	<u>Amount</u>
Shenk Audio Design, LLC 400 Elco Drive Myerstown, PA 17067	\$3,095.00
Sound Advantage, Inc. 744 E Main Street Annville, PA 17003	\$4,200.00

It was moved by Comm. Ames, seconded by Comm. Phillips to **award the contract to Shenk Audio Design at their quote of \$3,095.00 for the installation of a video recording system for the recording of Commissioners workshops and meetings.** The recordings will be stored to a hard drive, uploaded to YouTube, and a link for the public would be provided from the County's website. The audio for the recordings would be captured through the existing microphone system. Comm. Ames and Comm. Phillips voted "Aye, Comm. Litz voted "Nay". Motion carried.

Dennis Firestone, Lebanon County Purchasing Agent, along with Thomas Kotay, Transportation Planning Consultant of the Lebanon County Planning Department, met with the Commissioners to open the following **bid received for the Alden Place Trailhead:** Award of the contract will be held at a future meeting.

<u>BIDDER</u>	<u>TOTAL BID</u>
Kinsley Construction York, PA 17400	\$88,395.70
Lobar Associated, Inc. Dillsburg, PA 17019	\$66,343.00

Woodland Contractors Lebanon, PA 17042	\$62,575.00
A.H. Moyer Myerstown, PA 17067	\$62,494.00
Rogele, Inc. Harrisburg, PA 17067	\$87,374.00
Flyway Excavating Lititz, PA 17543	\$72,690.00
Barwis Construction, Inc. Limekiln, PA 19535	\$58,419.00
Kresge Excavating Cornwall, PA 17016	\$129,040.72

James Donmoyer, Executive Director of Lebanon County Commission on Drug and Alcohol Abuse, met with the Commissioners to present the contract amendments and the 2014-2015 Annual Report for consideration. Mr. Donmoyer stated that the report provides general background information on the agency, as well as a summary of the accomplishments of the agency for the fiscal year that ended June 30, 2015, and it includes a summary of client demographic information.

The Commissioners approved a **FY 2015-2016 contract change for the Commission on Drug and Alcohol Abuse with Compass Mark** as follows:

<u>Provider</u>	<u>Service</u>	<u>Original Contract Total</u>	<u>New Contract Total</u>	<u>Contract Change</u>
Compass Mark	Group/Class Facilitation	\$48,000	\$48,240	\$240

The Commissioners approved a **FY 2015-2016 contract change for the Commission on Drug and Alcohol Abuse with Rase Project** as follows:

<u>Provider</u>	<u>Service</u>	<u>Original Contract Total</u>	<u>New Contract Total</u>	<u>Contract Change</u>
Rase Project	Suboxone/ Buprenorphine Coordination of Care Urinalysis Testing	\$11,082	\$21,082	\$10,000

James Holtry, Administrator of Lebanon County Children & Youth, met with the Commissioners to present second quarter invoices for consideration.

The Commissioners approved the **second quarter invoices on behalf of Children and Youth** as follows:
Vote unanimous.

<u>Second Quarter Invoices</u>	<u>Amount</u>
ACT 148	\$1,053,356.25
Title IV-E Placement Maintenance	\$ 61,660.97
Title IV-E Adoption Assistance	\$ 66,620.26
TANF	\$ 78,881.38
<u>Medicaid</u>	<u>\$ 959.68</u>
Total	\$1,190,478.54

Kevin Schrum, Administrator along with Holly Leahy, MH Program Specialist of Lebanon County MH/ID/EI, met with the Commissioners to present a Fairweather Lodge proposal for consideration. The Fairweather Lodge is a research driven recovery-oriented housing model for persons with mental illness. The model consists of shared housing and shared employment for persons with mental illness. Its goal is to provide emotional support, a place to live, and employment for its members. The program was developed by Dr. George Fairweather in California in 1963 as a result of extensive experimental research. In his studies, Dr. Fairweather found that people with serious mental illness are less likely to return to the hospital when they live and work together as a group, rather than live and work individually. His research also showed that the Lodge Program helps people stay in the community longer, provide more employment opportunities, and costs less than conventional treatment programs. Mr. Schrum stated that this project is being made available through HealthChoices to purchase, renovate and furnish property located at 418 Cumberland Street.

The Commissioners approved and authorized the **MH/ID/EI Administration to proceed and sign all documentation pertaining to the purchase of property located at 418 Cumberland Street, Lebanon, PA 17042 for a Fairweather Lodge for the cost of \$129,900.00 plus renovations and furnishings.**

Commissioner Litz stated her concerns about an anonymous letter she received in reference that information was turned over to federal authorities. She also requested a review of the procedure to declare and sign emergency proclamations.

It was moved by Comm. Ames, seconded by, Commissioner Litz this meeting adjourned.