

**Wednesday, October 7, 2015**

At 2:30 p.m., the Commissioners sat as the Board of Assessment Revision of Taxes to hear assessment appeals, all members present. Comm. Litz presiding.

At 3:00 p.m. the Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

The Commissioners met in an executive session to discuss personnel concerns.

**Wednesday, October 14, 2015 2:30 p.m.**

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

Keith Heigel and Joseph Eisenhauer of Light-Heigel & Associates, Inc., 430 E. Main Street, Palmyra, PA met with the Commissioners to present a UGI Right-Of-Way request for a proposed UGI regulator station, on county-owned land, in the shoulder of Metro Drive in South Lebanon Township, Lebanon, PA.

**Thursday, October 15, 2015 9:30 a.m.**

The regular meeting of the County Commissioners was held today all members present. Comm. Ames presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag. A special recognition was given, during the moment of silence, on the passing of Donald J. Rhine, former Chief Clerk of Lebanon County from 1972 through 1996.

The Commissioners asked for public comment. Martin Barondick resident of Ebenezer informed the Commissioners that he is banned from the Ebenezer Fire Company property, and expressed his concern as to how he is to vote due to the fact that the fire company is his voting location. Administrator Wolgemuth told Mr. Barondick that, to his understanding, he will receive a letter from the fire company's Attorney Wolf assuring him that his voting rights will not be hindered.

LTC Dale Waltman, of Fort Indiantown Gap (FITG) presented an update on the success of activities and events held and still to take place at FITG. Colonel Waltman stated that the fire company responded to a total sixty-six calls for the surrounding municipalities under the Mutual Aid Agreement.

The Commissioners approved the minutes from the workshop held September 30, 2015 and Commissioners meeting held October 1, 2015.

Dawn Edris, 1<sup>st</sup> Deputy of Lebanon County Treasurer's Office, met with the Commissioners to present the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read with expenditures in the amount of \$2,483,547.64. The gross payroll for September 3, 2015 was in the amount of \$951,012.86.

Deborah Miller, Chief Deputy Sheriff in Office of the Sheriff, met with the Commissioners to receive a proclamation. Sheriff Klingler and several deputies were in attendance.

It was moved by Comm. Phillips, seconded by Comm. Litz to adopt a proclamation for Deborah Miller as follows: Vote unanimous.

### ***PROCLAMATION***

***WHEREAS***, Deborah A. "Deb" Miller began her career with the County of Lebanon employed as a Clerk Typist in the Sheriff's Office on February 12, 1979; and

***WHEREAS***, dedicated to the mission of the Sheriff's Office, Deb performed her duties and responsibilities in a professional manner which reflects great credit upon herself and Lebanon County Government; and

***WHEREAS***, throughout her tenure, Deb served the County fondly known as the backbone of the department. Deb exhibited a team spirit utilizing her wealth of knowledge, supervisory skills, and leadership skills to serve effectively in administration, while providing commitment and integrity to her profession; and

***WHEREAS***, on October 30, 2015, Deb will retire as Chief Deputy in the Office of the Sheriff with nearly thirty seven years of distinguished service.

***NOW, THEREFORE, WE***, The Commissioners of Lebanon County, on behalf of all our citizens, unite to thank "***DEB***" for her loyalty, outstanding achievements, and dedication in giving the best of her service for our community. ***FURTHER***, we extend congratulations and best wishes on a future filled with joy and happiness for the very best retirement.

### **BOARD OF COUNTY COMISSIONER**

William E. Ames  
Robert J. Phillips  
Jo Ellen Litz

**ATTEST:** Jamie A. Wolgemuth  
County Administrator

**ADOPTED:** This Fifteenth Day of October,  
Two Thousand Twelve.

Michelle Edris, Director and Leanne Shank, HR Assistant in Lebanon County Human Resources, presented the weekly personnel transactions and conference/seminar requests for consideration.

James Holtry, Administrator of Lebanon County Children & Youth, met with the Commissioners to present supplemental invoices for consideration.

The Commissioners approved **payment of the following invoices for Children & Youth Services:**

#### First Qtr FY14-15 Supplemental Invoices

Title IV-E Placement Maintenance	\$27,764.61
Title IV-E Adoption Assistance	\$ 462.41

Second Qtr FY14-15 Supplemental Invoices

Title IV-E Placement Maintenance      \$19,819.58

Third Qtr FY14/15 Supplemental Invoices

Title IV-E Placement Maintenance      \$ 533.34

Total      \$48,599.94

Keith Heigel of Light-Heigel & Associates, Inc., 430 E. Main Street, Palmyra, PA 17078, met with the Commissioners to present a UGI Right-Of-Way Request for consideration.

The Commissioners approved to **authorize Light-Heigel to proceed with the UGI Right-Of-Way on county-owned land in the shoulder of Metro Drive in South Lebanon Township, subject to review of the County Solicitor.** Eastern Red Cedar trees will be planted around the proposed UGI regulator station in the shoulder of Metro Drive as a vegetative screen for plant species that are considered to be "native" to the area.

Melissa Quinones, Administrator of Community Development for the City of Lebanon, met with the Commissioners to present a Marcellus Shale Grant-Scope Change request for consideration.

The Commissioners approved to **change the scope of the previously approved Marcellus Shale Grant to the City of Lebanon, in the amount of \$7,500.00 from the Southwest Park Master Site Plan project. The funds shall now be used by the City of Lebanon for the installation of a new playground for the Coleman's Park Playground Project.**

John Shott, CJAB Planner/ Grant Coordinator with Lebanon County Probation Services, met with the Commissioners to present a letter of agreement with Philhaven for consideration.

The Commissioners approved and signed a **Letter of Agreement with Philhaven to provide the fourth Mental Health First Aid (MHFA) training for Probation Services staff and other law enforcement personnel on Wednesday, October 21, 2015 at a cost of \$25.00 per participant.** Fifteen (15) individuals are enrolled. Training will be reimbursed from the PA Commission on Crime and Delinquency (PCCD).

Lee Spencer, President of Ebenezer Fire Company, Lebanon, PA, met with the Commissioners to follow-up on the Emergency Management Agency's Computer Aided Dispatch (CAD) System. Mr. Spencer informed the Commissioners that the fire company purchased and installed a \$300.00 timer on the fire control which will shut off the siren between the hours of 9:00 p.m. and 9:00 a.m. A second timer will need to be installed to prevent the siren from sounding twice within a programmed period of time and request that the county pay for the timer. John Wilson, Director of Lebanon County Emergency Management Agency stated that he continues to be in contact with New World Systems, Michigan, the company that installed the CAD software. New World stated that because Lebanon CAD is an older software version, the company no longer does research and development that might fix the problem, instead only maintenance is being done on the software. The current CAD system for Lebanon County was installed seven and a half years (7 1/2) ago. Lebanon County is working on upgrading to the newest version of software. EMA Director Wilson will schedule a meeting with York County EMA to learn about the new software. Brian Burke, Deputy Director of Lebanon County EMA was also in attendance.

Commissioner Phillips informed Mr. Spencer that he and Commissioner Ames will personally make a \$300 donation to Ebenezer Fire Company toward the purchase of another timer to address the issue being experienced with Ebenezer's house siren.

John Wilson, Director of Lebanon County Emergency Management Agency, met with the Commissioners to present a Radiation Emergency Response Fund (RERF) Grant Agreement and an internet connection replacement service upgrade plan for consideration. Mr. Wilson stated that Verizon Wireless announced that they plan to discontinue the 911 internet traffic service, and turn off services which provide a specialized secure dedicated data circuit for all of the police, fire, and EMS mobile data terminals which link up with the County's EMA system to an extended period of time until February 2016. Prior to that time, Verizon will provide the required security needed for the mobile units. Given the deficiencies in the current Verizon connection, and with the plan to move a large amount of additional traffic onto our internet connection, it has been determined that an upgrade to a large enough "data pipe" to support Lebanon County's system is needed. Brian Burke, Deputy Director of Lebanon County EMA was in attendance.

The Commissioners approved and signed the **Commonwealth of Pennsylvania, the Pennsylvania Emergency Management Agency (PEMA), State Fiscal Year 2015/2016 Radiation Emergency Response Fund (RERF) Grant Agreement for Lebanon County**. The RERF provides for the development of a detailed fixed nuclear emergency response plan for areas surrounding each nuclear electrical generation facility, nuclear fabrication and away-from-reactor storage facility. PEMA agrees to award \$15,087.00 from the RERF for the term of July 1, 2015 through June 30, 2016.

The Commissioners approved and signed the **Comcast Enterprise Service Sales Agreement on behalf of Emergency Management Agency (EMA) for a CLEAN network**. The installation fee of internet broadband will cost \$1,000.00 and the total monthly recurring charges for all Comcast internet connection services, is in the amount of \$1,572.20 to be paid from 911 fees.

James Donmoyer, Executive Director of Lebanon County Commission on Drug & Alcohol Abuse, met with the Commissioners to present the 2014-2015 Annual Fiscal Report, 2014-2015 DDAP Report, and to highlight Red Ribbon Week. Robert Count and Jarred Starry, employees of Drug & Alcohol were also in attendance.

The Commissioners approved and signed the **Pennsylvania Department of Drug and Alcohol Programs (DDAP) the 2014-2015 year-end report**. Total agency expenditures were \$1,248,701 which was \$12,095.00 over budget. An additional \$12,739 was obtained from HUB for Behavioral Health Services (BHSI).

The Commissioners adopted the following proclamation to proclaim Red Ribbon Week in Lebanon County:

### ***PROCLAMATION***

***WHEREAS***, the Lebanon County Commissioners are committed to promoting a drug free lifestyle in Lebanon County; and

***WHEREAS***, the Lebanon County Commission on Drug & Alcohol Abuse is distributing Red Ribbons to schools and businesses in Lebanon County as a symbol of each person's personal commitment to a drug free lifestyle.

***NOW, THEREFORE, WE***, The Commissioners of Lebanon County, Pennsylvania, do hereby proclaim the week of October 23-31, 2015 as ***"RED RIBBON WEEK"*** in Lebanon County, and we further encourage all our citizens to unite in helping Lebanon County become a drug free community.

**BOARD OF LEBANON COUNTY  
COMMISSIONERS**

William E. Ames  
Robert J. Phillips  
Jo Ellen Litz

**ATTEST:** Jamie A. Wolgemuth  
County Administrator

**ADOPTED:** This Fifteenth Day of October,  
Two Thousand Fifteenth.

Thomas Kotay, Transportation Planning Consultant of the Lebanon County Planning Department, met with the Commissioners to present a Multimodal Transportation Fund grant request for consideration. Mr. Kotay stated that the funds shall be used to complete work on and around the trailhead starting in early spring of 2016. The 30% match is being provided by cash from Lebanon Valley Rails-to-Trails, Inc. (LVRT), Inc. and a land donation from Louie Hurst. Mr. Hurst paved the trailhead last year.

The Commissioners adopted the following resolution on behalf of Lebanon Valley-Rails-To-Trails for the Alden Place Trailhead Project:

**RESOLUTION #10-15-2015**

BE IT RESOLVED, that the Lebanon County Commissioners hereby request a Multimodal Transportation Fund grant of \$90,652.00 from the Pennsylvania Department of Transportation to be used for the Alden Place Trailhead project.

BE IT FURTHER RESOLVED, that the Applicant does hereby designate Julie L. Cheyney, Executive Director of the Lebanon County Planning Department and Jonathan W. Fitzkee, Transportation Planner for the Lebanon County Planning Department as the officials to execute all documents and agreements between the Lebanon County Commissioners and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

I, Commissioner Jo Ellen Litz, duly qualified Secretary of the Lebanon County Commissioners, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Lebanon County Commissioners at a regular meeting held on Thursday, October 15, 2015 and said Resolution has been recorded in the Minutes of the Lebanon County Commissioners' meeting and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attached the seal of Lebanon County this day of October 15, 2015.

/s/ Lebanon County Commissioners / Lebanon County Planning Department

/s/ Lebanon County

/s/ Jo Ellen Litz  
Secretary

Robert Kale, Director of Lebanon County Veterans Affairs, met with the Commissioners in remembrance of the 50<sup>th</sup> Anniversary of the Vietnam War.

The Commissioners adopted the following proclamation to commemorate the "50<sup>th</sup> anniversary of the Vietnam War" in Lebanon County:

## PROCLAMATION

### *"50<sup>th</sup> Anniversary of the Vietnam War"*

**WHEREAS**, American involvement in the conflict of Vietnam spanned several decades, the official dates recognized by the Department of Veterans Affairs are from August 5, 1964 to May 7, 1975; and

**WHEREAS**, Though long and controversial in nature, this war in many ways defined an entire generation of Americans and numerous brave men and women served during the conflict. The Commonwealth of Pennsylvania had 3,066 Killed in Action and 36 of those brave men were from Lebanon County; and

**WHEREAS**, By the official end of the Vietnam War in May of 1975, 3.4 million American servicemen and women had been on the ground, in the air, on the rivers, and at sea within Vietnam's borders serving in some capacity during the conflict. Some 58,209 paid the ultimate sacrifice while another 153,303 were wounded in action.

**NOW, THEREFORE**, We the board of Commissioners of Lebanon County in recognition of President Lyndon B. Johnson's Executive Order of 1965 establishing the Vietnam Service Medal do hereby commemorate the **"50<sup>th</sup> ANNIVERSARY OF THE VIETNAM WAR"**.

### **BOARD OF COUNTY COMMISSIONERS**

William E. Ames  
Robert J. Phillips  
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**ATTEST:** Jamie A. Wolgemuth  
County Administrator

**ADOPTED:** This Fifteenth Day of October,  
Two Thousand Fifteen.

Roman Shahay, Director along with Colleen Kolar, Kristen Weaver and Lisa Kelley, employees of Lebanon County **Renova Center**, met with the Commissioners to receive a Certificate of Congratulations for the **Pennsylvania Department of Health Deficiency-Free Survey that was conducted at the facility on September 22-25, 2015 and September 28-29, 2015.**

Jamie Wolgemuth, County Administrator, presented the following item for consideration:

*Diane Brown* resigned as a member of the MH/ID/EI Advisory Board effective September 17, 2015. Ms. Brown's term was due to expire December 31, 2015.

*Gail Smith* resigned as a Farmer Director on the Lebanon County Conservation District Board of Directors. Ms. Smith's term was due to expire December 31, 2016.

The Commissioners adopted the following proclamation:

## PROCLAMATION

**WHEREAS**, originally founded in 1940 by William H. Egli; the law firm of Reilly, Wolfson, Sheffey, Schrum and Lundberg will celebrate their 75<sup>th</sup> Anniversary on October 21, 2015; and

**WHEREAS**, the firm has high acclaim on successes of its attorneys such as the late G. Thomas Gates who joined with Egli in the early 1950s, and the late John Walter who joined with them in the late 1950s. Both Gates and Walter later became President Judges of the Lebanon County Court of Common Pleas; and partners Frederick Wolfson

and Loren Schrum were named Super Lawyers in the first state-wide selection of honors in 2006; and

**WHEREAS**, in the early 1960s, the late James T. Reilly joined the firm. In 1993 the firm renamed its law office to Reilly, Wolfson, Sheffey, Schrum and Lundberg, and currently has eight partners and two associate attorneys all whom reside within the County of Lebanon; and

**WHEREAS**, to accommodate its expanding practice, this full service law firm built its present office in 1986, relocating from Eighth and Willow Streets to Cornwall Road in Lebanon, Pennsylvania. An addition to the building was made in 1996 to accommodate more lawyers, a growing staff and a real estate department. Successfully helping their clients, the firm has grown with the Lebanon Valley while keeping pace with the changing legal needs of businesses and families.

**NOW, THEREFORE, WE**, The Commissioners of Lebanon County, on behalf of all our citizens, extend congratulations to the prestigious law firm of "**REILLY, WOLFSON, SHEFFEY, SCHRUM AND LUNDBERG**" on its "**SEVENTY-FIFTH ANNIVERSARY**", with esteemed recognition for their dedicated commitment and variety of services they offer to our community .

### **BOARD OF COUNTY COMMISSIONERS**

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Robert J. Phillips  
Jo Ellen Litz

**ATTEST:** Jamie A. Wolgemuth  
County Administrator

**ADOPTED:** This Fifteenth Day of October,  
Two Thousand Fifteen.

It was moved by Comm. Phillips, seconded by Comm. Litz to adjourn the meeting.