

Thursday, November 5, 2015 9:30 a.m.

The regular meeting of the County Commissioners was held today all members present. Comm. Ames presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. LTC Dale Waltman, of Fort Indiantown Gap (FITG) presented "Back at the Gap" highlights of events to be held at FITG. Colonel Waltman also stated that FITG received two environmental awards.

It was moved by Comm. Phillips, seconded by Comm. Litz to approve the minutes from the workshop held October 14, 2015 and Commissioners meeting held October 15, 2015. Vote unanimous.

Dawn Edris, 1<sup>st</sup> Deputy of Lebanon County Treasurer's Office, met with the Commissioners to present the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read with expenditures in the amount of \$369,443.60. The gross payroll for October 29, 2015 was in the amount of \$952,666.32.

Michelle Edris, Director and LEEANNE SHANK, HR Assistant in Lebanon County Human Resources, presented the weekly personnel transactions and conference/seminar requests for consideration.

David Hartman, Chairman of the Lebanon County Coalition to End Homelessness, met with the Commissioners to present highlights of homelessness awareness week and events taking place in Lebanon County during Hunger and Homelessness Awareness Week. Troy Williams of Lebanon County Christian Ministries and the Coalition, presented his report on the hunger situation in Lebanon County. The Coalition recognizes by coming together they strive to be the voice of homeless persons within our community. The purpose of the Coalition is to provide leadership in the prevention and eradication of homelessness in Lebanon County. Clair Weaver, Monica Boyer, Melinda Miller, Angela Allen, Alise Bachert and Ann Devine, representatives of the Coalition were in attendance.

The Commissioners adopted the following proclamation to proclaim National Hunger and Homelessness Awareness Week in Lebanon County:

### PROCLAMATION

**WHEREAS**, for the past several years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

**WHEREAS**, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless including, but not limited to, the shortage of stable housing in Lebanon County for residents with low income; and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

**WHEREAS**, there are numerous local organizations within Lebanon County who are committed to sheltering, providing supportive services as well as meals and food supplies to the homeless; and

**WHEREAS**, the central theme of National Hunger and Homeless Awareness Week 2015 is "*Being homeless is not a crime*"; and

**WHEREAS**, the Lebanon County Commissioners recognize that hunger and homelessness continues to be a serious problem for many individuals and families in Lebanon County; and

**WHEREAS**, the intent of National Hunger and Homeless Awareness Week is consistent with the activities of the Lebanon County Coalition to End Homelessness.

**NOW THEREFORE**, We, the Commissioners of Lebanon County do hereby proclaim November 14-22, 2015 as **"NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK"** in Lebanon County. **FURTHER**, we encourage all citizens to recognize that many people do not have housing and need support from citizens, and private/public nonprofit serve entities.

#### BOARD OF COUNTY COMISSIONERS

William E. Ames  
Robert J. Phillips  
Jo Ellen Litz

**ATTEST:** Jamie A. Wolgemuth  
County Administrator

**ADOPTED:** This fifth Day of November,  
Two Thousand Fifteen.

Daniel Seaman, Chief Assessor of the Lebanon County Assessment Office, met with the Commissioners to present Disabled Veterans Exemptions for consideration.

The Commissioners approved **exemption to the following Disabled Veterans:** These exemptions are grant based on information received from the Pennsylvania State Veteran's Commission for Real Estate Tax Exemption. Vote unanimous.

Robert Stephens  
1325 King Street  
Lebanon, PA 17042

John Varner  
17 Swalm Lane  
Jonestown, PA 17038

Jamie Wolgemuth, County Administrator, presented the following item for consideration:

The Commissioners **authorized Julie Cheyney, Director of Lebanon County Planning, to have signatory authority on the "Delegation Agreement" with the Bureau of Water Quality Management of the Pennsylvania Department of Environmental Protection.**

*Lauren Holubec* was reappointed as a member of the South Central Workforce Investment Board (SCWIB) with a term effective October 1, 2015 through June 30, 2018. This second reappointment to the board is due to Ms. Holubec's career change.

*Pam Tricamo* and *Thomas Siegel* resigned as members of the Lebanon Valley Destination Marketing Organization Board. *Philip Feather's* term has expired.

The Commissioners appointed the following individuals as members of the Lebanon Valley Destination Marketing Organization Board with terms to end December 31, 2018:

*Jeffrey Hughes* – The Foundry Craft Grillery  
*Melody Vincent* – Lebanon Picture Frame & Fine Art Gallery  
*Patrick Kerwin* – Lebanon Valley Expo Center

*Kenneth Spatz* and *Ray Maillet* as members of the Lebanon Valley Destination Marketing Organization Board with terms to end December 31, 2018.

It was moved by Comm. Phillips, seconded by Comm. Ames to reappoint *Josie Ames* as a member of the Lebanon Valley Destination Marketing Organization Board with a term to end December 31, 2018. Comm. Phillips and Comm. Ames voted "Aye". Comm. Litz voted "Nay". Motion carried.

*Glenn Krall* was reappointed to serve as a Farmer Director on the Lebanon County District Board of Directors with a term to expire December 31, 2019. Vote unanimous.

It was moved by Comm. Litz to appoint Karen Feather as Public Director for the Lebanon County Conservation District Board of Directors. Motion died for lack of a second.

It was moved by Comm. Phillips, seconded by Comm. Ames to reappoint *Donald Bollinger* to serve as a Public Director on the Lebanon County District Board of Directors with a term to expire December 31, 2019. Comm. Phillips and Comm. Ames voted "Aye". Comm. Litz voted "Nay" with regrets. Vote unanimous.

The following individuals were reappointed to serve as members on the Lebanon County Children and Youth Citizens Advisory Committee with terms to end December 31, 2018.

*Marc Hess*

*Keith Shields*

*Susan Werner*

*Kimberly Miller*

The Commissioners approved and signed a **contract between the County of Lebanon and Jubilee Ministries for the HOPES Shelter in the amount of \$46,420.00 for the period of January 1, 2015 through December 31, 2015. Funding is through the Community Services Block Grant Discretionary Fund.**

It was moved by Comm. Litz, seconded by Comm. Phillips to adjourn the meeting.

**Wednesday, November 18, 2015 1:30 p.m.**

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

The Commissioners met in an executive session to discuss personnel issues.

**Thursday, November 19, 2015 9:30 a.m.**

The regular meeting of the County Commissioners was held today all members present. Comm. Ames presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. LTC Dale Waltman, of Fort Indiantown Gap (FITG) presented "Back at the Gap" highlights of events to be held at FITG.

Ann Pinca, President and Michael Schroeder, Vice President of the Lebanon Pipeline Awareness, Inc. (LPA), met with the Commissioners to present a list of proposed ideas which they want the Commissioners to take action on concerning the County's website and a public forum to address land owners concerns. Three other members of the Pipeline Awareness Committee were in attendance. A lengthy discussion followed.

- a. County's website not descriptive about pipeline projects or user friendly.
- b. Commissioners' response to Sunoco's letter stating conditions for a meeting.
- c. Videotaping Commissioners meetings.
- d. Citizen inspectors to keep watch over the pipeline projects.

Martin Barondick resident of Ebenezer, addressed the Board concerning lack of following procedures as it pertains to public comments for Commissioners meetings. Mr. Barondick stated that protocol is not being followed when LTC Dale Waltman is called upon before those who have requested time on the agenda.

Commissioner Ames informed Mr. Barondick that for all future meetings, LTC Waltman will be on the agenda.

The Commissioners approved the minutes from the Commissioners meeting held November 5, 2015.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read with expenditures in the amount of \$1,059,397.27. The gross payroll for November 12, 2015 was in the amount of \$935,035.56.

Commissioner Litz stated that she would like to have the fund balance from the sale of Cedar Haven to be included in the Treasurer's Report.

The Commissioners approved an Intergovernmental Agreement between Jonestown Borough and the Lebanon County Treasurer's Office as follows:

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE BOROUGH OF  
JONESTOWN AND THE LEBANON COUNTY TREASURER'S OFFICE.**

THIS AGREEMENT made this 3<sup>rd</sup> day of November 2015, and effective as of January 1, 2016, by and between the BOROUGH OF JONESTOWN, LEBANON COUNTY, PENNSYLVANIA (hereinafter referred to as "BOROUGH"), a Borough of the laws of the Commonwealth of Pennsylvania, and the LEBANON COUNTY TREASURER'S OFFICE (hereinafter referred to as "COUNTY"), a statutory office for a Fifth Class COUNTY;

**WHEREAS**, BOROUGH desires to engage COUNTY for the collection of BOROUGH real estate, street light and fire hydrant tax monies due and owed to it by and from the residents within its corporate boundaries; and

**WHEREAS**, COUNTY currently engages in the collection of real estate tax revenues from the residents of the COUNTY of Lebanon; and

**WHEREAS**, COUNTY has facilities sufficient to accommodate the additional collection of BOROUGH real estate tax revenue from BOROUGH residents; and

**WHEREAS**, COUNTY is willing to provide such tax collection services pursuant to the terms and conditions of this agreement;

**NOW, THEREFORE**, it is hereby agreed that the BOROUGH and the COUNTY for and in consideration of the mutual covenants and agreements contained herein, each intending to be legally bound by due covenant and agree as follows:

1. The COUNTY will engage in the collection of BOROUGH real estate taxes from the residents located within the corporate boundaries of BOROUGH;
2. The COUNTY will provide tax certifications and other requested information as required by BOROUGH;
3. The COUNTY will pay tax revenues collected during the discount and net periods so the BOROUGH on a weekly basis;
4. The COUNTY will pay tax revenue collected during the remainder of the year to the BOROUGH on a bi-weekly basis;
5. The COUNTY will place all monies collected for the benefit of the BOROUGH in an interest bearing account prior to their disbursement to the BOROUGH;
6. The COUNTY will from time to time pay over the interest accrued to the BOROUGH;
7. The BOROUGH will secure, pay and provide a bond in suitable form to the COUNTY for the collection of tax revenues;
8. The BOROUGH agrees to pay one-half of all the printing charges and one-half of all postage incurred by the COUNTY associated with the collection of the BOROUGH's tax revenue. It is contemplated the COUNTY will "joint bill" all BOROUGH residents which bill will include both BOROUGH and COUNTY taxes;

9. The BOROUGH agrees to pay the COUNTY the sum of forty-five cents per BOROUGH tax bill collected by the COUNTY;
10. In the event interim tax bills are generated, the above fee schedule and cost sharing shall apply; and
11. In the event reminder letters are generated, the above costs sharing shall apply.

IN WITNESS WHEREOF, the BOROUGH JONESTOWN has caused this Agreement to be executed by BOROUGH COUNCIL and its Corporate Seal to be hereunto affixed and attested to by its BOROUGH SECRETARY, and the LEBANON COUNTY TREASURER'S OFFICE has caused this Agreement to be executed by the TREASURER OF LEBANON COUNTY and its Corporate Seal affixed hereto and attested to by the COUNTY ADMINISTRATOR this 3<sup>rd</sup> day of November 2015.

ATTEST:

**BOROUGH OF JONESTOWN**

By: /s/ Joan Keefer, Borough Secretary

By: Robin Wolferd, President

**LEBANON COUNTY TREASURER'S OFFICE**

By: /s/ Jamie Wolgemuth, County Administrator

By: /s/ Sallie Neuin, County Treasurer

Jamie Wolgemuth, County Administrator, presented the weekly personnel transactions and conference/seminar requests for consideration.

Michael Battistelli and Brett Holland, Financial Advisors of Stifel Nicolaus, Lebanon, PA along with T. Wayne Knowles, National Sales Director of Confluence Investment Management, 20 Allen Avenue, St. Louis, MO 63119, met with the Retirement Board to present the results of **the 3<sup>rd</sup> Quarter Performance Review of the Lebanon County Municipal Employees' Retirement Plan**. Mr. Knowles presented an overview of equity portfolio management, asset allocation portfolio management and alternative investment management. Edward Arnold, former County Commissioner and Linda Boyer, representatives of the Lebanon County Retiree's Association were in attendance.

Dennis Firestone, Lebanon County Purchasing Agent, along with County Administrator Wolgemuth, presented a recommendation for the **sale of two county-owned properties (group homes) located at 39 Maple Street, Lebanon, PA 17046 and 1629 Horseshoe Pike, Annville, PA 17003**. Bids received are as follows:

Based On:	\$70,000	\$120,000	Marketing Advertising Group	Total
<u>BIDDER</u>	<u>39 Maple Street</u>	<u>1629 Horseshoe Pike</u>		
Kleinfelters Auction 105 Chapel St. Lebanon, PA 17046	\$1,900	\$2,900	\$700	\$5,500
Nelson Ebersole Roy Shirk 30 West Main Street Annville, PA 17003	\$2,100	\$3,600	\$2,000	\$7,700

Based On:	\$70,000	\$120,000		
<u>Bidder</u>	<u>39 Maple Street</u>	<u>1629 Horseshoe Pike</u>	<u>Marketing Advertising Group</u>	<u>Total</u>
Bering Real Estate 1368 Fox Hill Drive Palmyra, PA 17078	Buyers	Premium 10%	None	-----
Fortna Auctioneers & Marketing Group 26 E. Main Street Anville, PA 17003	Buyers	Premium 6%	\$2,286.70	\$2,286.70

The Commissioners awarded the **contract for the sale of two County-owned group homes to Bering Real Estate, 1368 Fox Hill Drive, Palmyra, PA, at the following bid amount:** The auctions will be held **December 14, 2015 at 2:00 p.m. at 39 Maple Street, Lebanon, PA and 4:00 p.m. at 1629 Horseshoe Pike, Anville, PA.**

Based On:	\$70,000	\$120,000		
<u>39 Maple Street</u>	<u>1629 Horseshoe Pike</u>	<u>Marketing Advertising Group</u>	<u>Total</u>	
Buyers	Premium – 10%	None	-----	

Jamie Wolgemuth, County Administrator, presented the following item for consideration:

It was moved by Comm. Phillips, seconded by Comm. Ames, after an opinion by County Solicitor Warner, to approve sending a **Letter of Support to the Pennsylvania Farm Bureau for the inclusion of Lebanon County as a participant in the Friend of the Court Brief to be filed with the United States Supreme Court by supporting counties to the petition of the American Farm Bureau Federation and Pennsylvania Farm Bureau for purpose of hearing an appeal of both organizations' lawsuit challenging EPA's Chesapeake Bay Total Maximum Daily Load.** The decision of the Third Circuit Court of Appeals is a significant concern to our County, our agricultural industry which is the number one commercial activity in our County, as well as all commercial and residential land development. It is to our understanding that our support does not commit Lebanon County to any financial obligation. Comm. Phillips and Comm. Ames voted "Aye". Comm. Litz "abstained". Motion carried.

*Suzanne Biever, Jane Owsiak and Aspasia Yeager* were appointed members of the Lebanon County Commission for Women with terms to end November 30, 2018.

*Randall Ebersole* was reappointed member of the Lebanon County Health Facilities Authority with a term to end December 15, 2020.

*Susan Kilmoyer, Julie Baum and Lori Burrus* were reappointed members of the Renova Center Advisory Board with terms to end January 31, 2019.

It was moved by Comm. Litz, seconded by Comm. Phillips to adjourn the meeting.