

Wednesday, June 24, 2015 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

The Commissioners held an executive session to discuss union negotiations.

Wednesday, July 1, 2015 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

Gregory Hostetter, Deputy Secretary of the Commonwealth of Pennsylvania, Department of Agriculture, met with the Commissioners to present information about the H5N2 Avian Influenza Virus. Also in attendance were:

John Wilson, Director – Lebanon County Emergency Management Agency
Brian Burke, Deputy Director – Lebanon County Emergency Management Agency
Gregory Martin – Penn State Extension
Dr. Dave Griswold – PA Department of Agriculture
Lynette Gelsing – Lebanon County Conservation District
Curtis Martin – Lebanon Farm Bureau District
Marie Tribioli – Senator Folmer’s Office

Melissa Quinones, Administrator of Lebanon City Community Development, presented a request for Affordable Housing Funds.

Thursday, July 2, 2015 9:30 a.m.

The regular meeting of the County Commissioners was held today all members present. Comm. Ames presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes from the workshop held June 17 and Commissioners meeting held June 18, 2015.

Sallie Neuin, Lebanon County Treasurer, met with the Commissioners to present the weekly Treasurer’s report for consideration.

The Commissioners accepted the Treasurer’s report as read with expenditures in the amount of \$1,723,217.53. The gross payroll for June 25, 2015 was in the amount of \$1,021,922.57.

Michelle Edris, Director and Leeanne Shank, HR Assistant of Human Resources presented the weekly personnel transactions and conference/seminar requests for consideration.

Kevin Schrum, Administrator of Lebanon County MH/ID/EI, met with the Commissioners to present a proposed **FY 2015-2016 Human Services Plan** for consideration. **This plan was developed as a collaborative effort put forth by a number of staff members from all of the Lebanon County human services departments.**

The Commissioners approved and signed the **MH/ID/EI FY2015-2016 Human Services Plan.**

Jay Wenger, Managing Director of Susquehanna Group Advisors Inc., met with the Commissioners to present a proposal to refinance the 2010 General Obligation Bond (GOB).

The Commissioners approved **to refinance the 2010 General Obligation Bond (GOB) with Fulton Bank at the interest rate of 2.40%.**

Mayor Sherry Capello of the City of Lebanon, met with the Commissioners to present a request for \$250,000.00 in Affordable Housing Funds for the First-Time Homebuyer Program and the Homeowner Rehabilitation Program for consideration.

The Commissioners approved an **allocation in the amount of \$250,000.00 from the Affordable Housing Trust Fund, Act 137, toward the HOME program in the City of Lebanon. These funds shall be used by the City of Lebanon to provide ongoing assistance to the First-Time Homebuyer Program and the Homeowner Rehabilitation Program in order to stabilize housing and neighborhoods within City limits. When the home is sold, the County will be reimbursed.**

Elizabeth Bowman, Executive Director of Lebanon County Redevelopment Authority, met with the Commissioners to present a FY2013 CDBG grant modification request in the amount of \$407,539.00 for consideration. Daniel Lyons, Community Development Specialist attended this meeting.

The Commissioners approved and signed a **grant modification resolution on behalf of the Redevelopment Authority** as follows:

RESOLUTION

RESOLUTION OF THE COMMISSIONERS OF LEBANON COUNTY MODIFYING THE FISCAL YEAR 2013 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BUDGET.

WHEREAS, Lebanon County receives an annual allocation of federal Community Development Block Grant funds under Act 179 of the Commonwealth of Pennsylvania, Department of Community and Economic Development and acts on behalf of South Lebanon Township, an entitlement as well; and

WHEREAS, the County desires to make efficient and effective use of the federal funds in a timely manner; and

WHEREAS, restrictive language was used in the public notice advertisement and activity description form for a FY 2013 ACTIVITY.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF LEBANON COUNTY THAT:

1. The South Lebanon Acquisition/Demolition Activity #45939 of FY 2013 having been re-advertised, a revised activity description form be submitted to DCED to clarify and emphasized the broad nature of South Lebanon's Township-wide Acquisition/Demolition Program, thereby implementing the desired flexibility to the Township's program.

2. That the Chairman of the Board of Commissioners is hereby authorized to submit same to the Pennsylvania Department of Community and Economic Development.

Approved this 2nd day of July 2015

By: /s/ William E. Ames, Chairman
Board of Commissioners

Attest:

/s/ Jamie A. Wolgemuth, Chief Clerk

Daniel Seaman, Chief Assessor of the Lebanon County Assessment Office, met with the Commissioners to present Disabled Veterans Exemptions for consideration.

The Commissioners approved **exemption to the following Disabled Veterans: These exemptions are grant based on information received from the Pennsylvania State Veteran's Commission for Real Estate Tax Exemption.**

Sandra Tshudy
133 Northwest Drive
Lebanon, PA 17042

Douglas Mohl
1821 Netti Drive
Lebanon, PA 17042

Roland Gerstenberg
10503 Mountain Road
Grantville, PA 17028

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners approved and signed the **Title IV-D Cooperative Agreement on behalf of Domestic Relations. This agreement shall cover the period 2015-2020. The purpose of this Agreement is to maintain and improve the effectiveness of the Title IV-D Child Support Enforcement Program.**

The Commissioners approved and signed the **Title IV-D Attorney Contract-Private Attorney Agreement. This agreement is by and between the County of Lebanon and John Gragson, Esquire, serving as the Title IV-D Attorney, who conducts business at the Lebanon County Domestic Relations Section and the Court of Common Pleas of Lebanon County. The Title IV-D Attorney agrees to provide legal services specified in the Title IV-D Cooperative Agreement at §3.13 and Attachment B. The County shall pay John D. Gragson, Esquire, \$45.00 per hour of out-of-court time, and \$45.00 per hour in-court time. Costs shall be comparable to other attorneys providing similar services in the local market area. The effective dates of this Cooperative Agreement shall be October 1, 2015 through September 30, 2010. This agreement may be terminated by either party on 180 days' written notice to the other.**

The Commissioners, upon review of the County Solicitor, to approve and sign the **Settlement letter and Release for Account No. 717-192-0717 between Verizon and Emergency Management Agency. Both parties have agreed to resolve, on the terms and conditions set forth, Lebanon County's billing dispute concerning alleged billing of incorrect rates and arising under the Services Agreement for the Lease and Maintenance of Enhanced 911 Customer Premise Equipment entered into on June 22, 2009. Upon**

receipt of a payment of \$25,000.00, Verizon shall process a one-time credit as full and final settlement of the dispute.

The Commissioners approved and signed the following **Agreement for Provision of Medical Transportation on behalf of Community Action Partnership (CAP)**. These contracts are in effect from **July 1, 2015 through June 30, 2016**. This program is funded by the Department of Human Services and provided medical transportation for individuals who have a valid access card. The private drivers are as follows and Reimbursement will be based on the following:

Drivers

Michael Miller Jacob Bucks
Lourdes Flores

<u>DESTINATION</u>	<u>RATE</u>
Within Lebanon City limits	\$25.00 round trip
Including destinations at Tuck Street Center	\$13.00 one way
Out of Lebanon City Limits but within Lebanon County limits, excluding Philhaven Mt. Gretna	\$35.00 round trip
Lebanon to Lancaster, Berks, Cumberland, York , Schuylkill, or Dauphin County, excluding Derry Township	\$18.00 one way
Lebanon to same destination in Lancaster, Berks, Cumberland, York, Schuylkill, or Dauphin (excluding Derry Township) County, each additional pick-up address	\$75.00
Lebanon to Hershey, round trip	add \$25.00
"Hershey" includes any destination in Derry Township except Stepping Stones	\$45.00 round trip
Stepping Stones, per child, round trip	\$23.00 one way
Philhaven Mt. Gretna, round trip	\$50.00
Allentown, round trip	\$30.00
Philadelphia, round trip	\$100.00
Pittsburgh, round trip	\$205.00+plus tolls and parking
Any trip, extra stop, including pharmacy, add \$12	\$500.00
	add \$12.00

The Commissioners approved and signed the **signatory authority applicable to contractual documents between the Commissioners and Lebanon County Commission on Drug and Alcohol Abuse Program Providers**. The Commissioners will retain signatory authority for the purpose of binding the initial funding agreement with the Department of Human Services and the Department of Drug and Alcohol Programs. For purposes of contracts with LCCDAA program providers, the Commissioners delegate signatory authority to James Donmoyer, Jr., Executive Director of LCCDAA.

The Commissioners approved to accept the **Pennsylvania Commission on Crime and Delinquency's award of State Governments Justice Reinvestment Technical Assistance funds in the amount of \$9,851.00 for the period of May 1, 2015 thru March 31, 2016**. This grant will be used by Probation Services for the Strategic Planning for Reentry program in Lebanon County.

It was moved by Comm. Litz, seconded by Comm. Phillips to adjourn the meeting.

Wednesday, July 8, 2015 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

The Commissioners held an executive session to discuss personnel.

Wednesday, July 15, 2015 1:30 p.m.

The Board of Commissioners held a workshop session, all members present. Comm. Ames presiding.

Michael Schroeder, Vice President and Ann Pinca, President of the Lebanon Pipeline Awareness, Inc. (LPA), met with the Commissioners to present an outline of proposed actions which they are asking the Commissioners to take in order to pursue their common goals of protecting the health, safety, and property of the citizens of Lebanon County, and enhancing public awareness and increasing the transparency of county governance with respect to existing and proposed pipelines in Lebanon County. The following members of the organization attended this workshop:

Ralph Duquette
Doug Lorenzen
Marilyn Stone

Richard Raiders, Annville Attorney
Pam Bishop – Concerned Citizens of Lebanon County
Gregory Buckler – Lebanon Valley Chamber of Commerce

Thursday, July 16, 2015 9:30 a.m.

The regular meeting of the County Commissioners was held today all members present. Comm. Ames presiding.

The meeting opened with Observance of a Moment of Silence and the Pledge to the Flag.

The Commissioners asked for public comment. LTC Dale Waltman, Directorate of Personnel and Community Activities at Fort Indiantown Gap (FTIG) presented an update of events that will take place at the Gap.

Michael Schroeder, Vice President of the Lebanon Pipeline Awareness, Inc. (LPA), met with the Commissioners to reiterate on proposed actions to Enhanced Public Awareness & Transparency in County Governance with respect to pipelines in Lebanon County. Their requests are as follows: Ann Pinca and other members of the group attended this meeting.

1. Create a link under the "information" tab labeled "Pipelines" on the County website.
2. Provide 45-60 days' notice on Commissioners website before voting on any issue relating to pipelines in Lebanon County.
3. Establish a Pipeline Advisory Committee.
4. Videotape the bi-weekly Commissioners' meetings in their entirety.

5. Authorize citizen-inspectors, have the right to enter the construction zone in order to photograph and document construction taking place.
6. Insist to Williams Partners, to hold an open public meeting in Lebanon County. Invite representatives of the Federal Energy Regulatory Commission (FERC), the Pennsylvania Department of Environmental Protection (PA-DEP), the Pennsylvania Public Utilities Commission (PA-PUC), and the federal Pipeline and Hazardous Materials Safety Administration (PHMSA) to Commissioners meeting.
7. Request to Sunoco Logistics to hold open public meeting to address concerns and answer questions of the citizens of Lebanon County on the Mariner East Pipeline Projects.

The Commissioners approved the minutes from workshops held July 8, and July 15, 2015 and Commissioners meeting held July 16, 2015.

Dawn Edris, 1st Deputy of the Lebanon County Treasurer's Office, met with the Commissioners to present the weekly Treasurer's report for consideration.

The Commissioners accepted the Treasurer's report as read with expenditures in the amount of \$1,893,301.93. The gross payroll for July 9, 2015 was in the amount of \$956,790.32.

Michelle Edris, Director of Human Resources presented the weekly personnel transactions and conference/seminar requests for consideration.

The Commissioners entered into an **annual contract between Worxtime**, 7500 South Memorial Parkway, Suite 211 Huntsville, AL 35802 and the County of Lebanon. **Worxtime is a web application that manages the measurement, administrative, and stability periods to provide employers with data reporting. Through an automated process, Worxtime will administer the County's mandatory Affordable Care Act (ACA) reporting. The estimated amount to be spent in 2016 for 2015 reporting year is between \$8,821.00 and \$11,675.00.**

James Holtry, Administrator of Lebanon County Children & Youth, met with the Commissioners to present third quarter invoices for consideration.

The Commissioners approved the payment of the following invoices for Children & Youth:

Third Quarter Invoices

ACT 148	\$1,089,079.50
Title IV-E Placement Maintenance	\$ 160,667.77
Title IV-E Adoption Assistance	\$ 62,520.59
Medicaid	<u>\$ 959.00</u>
Total	\$1,313,226.86

Kevin Schrum, Administrator of Lebanon County MH/ID/EI, met with the Commissioners to present contract amendment for FY 2014-2015 and FY 2015-2016 for consideration.

The Commissioners approved **twelve (12) FY 2014-2015 contracts amendments for MH/ID/EI in the total amount of \$50,431.00.**

The Commissioners approve and sign a **contract amendment for MH/ID/EI for the placement of one of their most challenging consumers for nearly fifteen (15) years. This change is necessitated by an ending contract with Lakeview Neurorehabilitation Center in Effingham, NH. Lakeview will close its facility on**

August 1 due to reports of alleged neglect and abuse as founded by the New Hampshire Disability Rights Center. The new contract will be with NeuroRestorative, a facility in Lutz, FL. The contract increase change amount is \$9,681.00 annual cost for this residential program. The new contract total annual amount is \$241,655.00.

Jamie Wolgemuth, County Administrator, presented the following item for consideration:

The Commissioners approved and signed a **contract between the County of Lebanon and Philhaven Behavioral Health Care Services, for Crisis Intervention and Information Services. The County's portion totals \$449,212 which is divided among Children & Youth, Commission on Drug & Alcohol Abuse, MH/ID/EI and Community Action Partnership. The contract is in effect from July 1, 2015 through June 30, 2016.**

Daniel Seaman, Chief Assessor of the Lebanon County Assessment Office, met with the Commissioners to present Disabled Veterans Exemptions for consideration.

The Commissioners approved **exemption to the following Disabled Veterans:** These exemptions are grant based on information received from the Pennsylvania State Veteran's Commission for Real Estate Tax Exemption.

Krystal Degruchy
24 Golf Road
Myerstown, PA 17067

Clarence Williams
1 Lynwood Drive
Palmyra, PA 17078

Lori Oliver, Director of Lebanon County Voter Registration, met with the Commissioners to present a Certification of County Maintenance Effort-HAVA report for consideration.

The Commissioners approved and signed the **Certification of County Maintenance Effort.** Whereas, pursuant to Section 254(a) of Help America Vote Act and in accordance with its agreement for HAVA Title II Financial Assistance with the Commonwealth of Pennsylvania, Lebanon County certifies that it has maintained its level of expenditures (as identified in Element No. 7 of the County Plan) for the administration of voting programs at a level that is not less than the level of such expenditures maintained by the County for the fiscal year ending prior to November of 2000. **This certification is for the reporting period of January 1, 2015 through June 30, 2015. The level of expenditures required in the County Plan, Element No.7 equals \$181,680 and the level of expenditures, current report period equals \$200,169.39.**

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners accepted the **Continuation Subgrant Award from the Pennsylvania Commission on Crime and Delinquency in the amount of \$24,384.00 for the project period of July 1, 2015-June 30, 2016 and \$12,192.00 for project period July 1, 2016-December 31, 2016.** This grant will be used by the Office of the District Attorney for the Victims of Juvenile Offenders (VOJO) program in Lebanon County.

The Commissioners adopted a **proclamation for Best Workplaces for Commuters** as follows: A Certification of Congratulations will be presented to Bayer HealthCare, Lebanon County in special recognition of their 2015 award.

PROCLAMATION

"BEST WORKPLACES FOR COMMUTERS"

WHEREAS, *Commuter Services of Pennsylvania is a program of the non-profit Susquehanna Regional Transportation Partnership whose funding is provided by the Federal Highway Administration, and PennDOT in partnership with participating Metropolitan Planning Organizations; and*

WHEREAS, *The "Best Workplaces for Commuters" award designation, acknowledges employers who have committed to meeting the stringent set of national guidelines established by the National Center for Transit Research (NCTR), to excel at implementing green commuter programs while lessening employee stress caused by single occupant vehicle travel to and from work ; and*

WHEREAS, *Commuter Services of Pennsylvania, in partnership with NCTR at the University of South Florida, has designated five local employers as "Best Workplaces for Commuters" for 2015; and*

WHEREAS, *Employers receiving this national recognition for the standard of excellence they have set, while offering an extensive list of commuter benefits, and a wide range of transportation options to their employees are: Fleetwood Fixtures, Berks County, PetSmart, Berks County, County of Dauphin, Dauphin County, **Bayer HealthCare, Lebanon County,** and United Natural Foods, Inc., York County.*

NOW, THEREFORE, WE, *The Commissioners of Lebanon County, on behalf of all our citizens, do hereby recognize and extend our congratulations to the five employers as the "BEST WORKPLACES FOR COMMUTERS".*

BOARD OF COUNTY COMMISSIONERS

*William E. Ames
Robert J. Phillips
Jo Ellen Litz*

ATTEST: *Jamie A. Wolgemuth
County Administrator*

ADOPTED: *This Sixteenth Day of July,
Two Thousand Fifteen.*

Commissioner Litz inquired if a statement could be written on the agenda to inform those in attendance about recording equipment.

Commissioner Ames stated that he would like to seek legal advice concerning the matter. The Board agreed.

At 10:30 a.m., Commissioner Phillips and Commissioner Litz met in an executive session to discuss personnel matters.

At 1:30 p.m., the Commissioners sat as the County Board of Assessment Revision of Taxes to hear assessment appeals.

It was moved by Comm. Litz, seconded by Comm. Phillips to adjourn the meeting.