

Thursday, February 4, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

It was moved by Comm. Stohler, seconded by Comm. Litz to approve the minutes of the previous meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$1,494,202.30.

The Commissioners, upon the recommendation of County Treasurer Neuin, approved and signed a **Commercial Account Agreement** between Fulton Bank and the County of Lebanon to open an account for the Countywide **light emitting diode (LED) Signalization Upgrade Project** being administered by the Lebanon County Planning Department

At 9:40 a.m., the Commissioners sat as the County Board of Elections.

At 9:42 a.m., the Commissioners reconvened the regular meeting.

The Commissioners approve and sign a **Certification for Authorized Use of 9-1-1 Funds** Under the Public Safety Emergency Telephone Act. The County/City will use 9-1-1 funds solely for the purposes designated by sections 7018, 7021.4, 7021.5 and 7021.14 of the Public Safety Emergency Telephone Act ("Act"), 35 P.S. § 7011 et seq. and in accordance with 4 PA Code § 120b.106, the Statewide Wireless E9-1-1 Plan, the County's Wireless 9-1-1 Plan and all other applicable Commonwealth laws.

The Commissioners approved and signed the Office of Developmental **Programs Supports Coordination** Organization Annual Qualification Application, certifying that the Department of Mental Health/Mental Retardation/Early Intervention will provide supports coordination services in Lebanon County.

The Commissioners adopted an **emergency resolution** as follows:

#### **RESOLUTION NO. 2-4-2010**

WHEREAS, a County-owned bridge supporting the Lebanon Valley Rail/Trail over Burd-Coleman Road, Cornwall Borough, PA, has suffered deterioration of the brick lined barrel arch; and

WHEREAS, falling debris from the bridge has created a safety hazard for motorists traveling under the bridge, temporarily closing Burd-Coleman Road; and

WHEREAS, the County desires to *permanently repair* the bridge with the application of hydraulically applied cement to the ceiling of the bridge arch to protect motorists from falling debris; and

WHEREAS, the County Code Statute 16 P.S. provides that the bidding requirements need not be followed in cases of emergency.

NOW, THEREFORE BE IT RESOLVED, We, The Lebanon County Commissioners do hereby declare an emergency and permit the repair of the Burd-Coleman Road bridge, thereby suspending formal bid procedures.



Horseshoe Trail District will celebrate 100 years during their Annual Expo at the Lebanon Valley Mall for the thirty-fifth consecutive year. NOW, THEREFORE, WE, the Commissioners of Lebanon County do hereby proclaim the week of February 7-12, 2010 as "BOY SCOUT WEEK" in Lebanon County, Pennsylvania. We call upon all the citizens of Lebanon County to join us in extending congratulations to the Boy Scouts of America on "ONE HUNDRED YEARS" of service to the United States of America.

It was moved by Comm. Litz to appoint a member of the Board of Directors for the County of Lebanon Transit Authority based on geographical location within the County. Motion died due to lack of second.

*Lowell Brogan* was appointed member on the Board of Directors for the County of Lebanon Transit Authority. This term will end January 31, 2013. Comm. Stohler and Comm. Carpenter voted "Aye", Comm. Litz voted "Nay". Motion carried.

At 10:02 a.m. the Commissioners along with the County Controller and County Treasurer, sat as the **Retirement Board**.

Archie Battistelli, Vice President and Michael Battistelli, Financial Advisor of Stifel Nicolaus, Lebanon, PA along with James Moorehead, Portfolio Manager with Sovereign Asset Management, Berwyn (Philadelphia), PA, met with the Retirement Board to present the results of the **4<sup>th</sup> Quarter Lebanon County Municipal Employees' Retirement Fund**.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Thursday, February 11, 2010 11:00 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$2,897,147.70.

This week's net payroll is in the amount of \$1,054,150.36.

James Holtry, Administrator of the Lebanon County Children & Youth, met with the Commissioners to present the first quarter invoices for FY 2009/2010 for approval.

The Commissioners approved and signed the **First Quarter invoices for Children and Youth** as follows:

First Quarter Invoices:

IV-E Placement Maintenance	\$121,774.37
IV-E Adoption Assistance	\$ 58,801.55
Medicaid	\$ 862.80
TANF	\$111,600.75
Act 148	<u>\$356,215.00</u>
Total	\$649,254.47

John Ditzler, 1<sup>st</sup> Assistant D.A. of the Lebanon County Office of the District Attorney along with Sally Barry, Chief of the Lebanon County Probation Department, met with the Commissioners to present the **FY 2010 Drug Court Proposal** for approval. Anthony Finkle, DUI Court Coordinator in the Office of the D.A. and Catherine Kilgore, CJAB Grant Coordinator were also in attendance.

The Commissioners approved the application for a grant in the amount of \$87,161 to the U.S. Department of Justice, Bureau of Justice Assistance for **supplemental operational funding for the Lebanon County DUI Court**. Due to economic circumstances, the County of Lebanon is unable to provide a cash match for a DUI Court grant funding application.

Jamie Wolgemuth, County Administrator, presented the following items for approval.

*Patrick Kreiser, Gary Lentz and Mervin Horst* were reappointed members of the Lebanon County Agricultural Land Preservation Board. The terms will end January 31, 2013.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

**Wednesday, February 17, 2010 10:30 a.m.**

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Carpenter presiding.

The Commissioners asked for public comment and no comment was heard.

Marcia Krause, Assistant Administrator of Cedar Haven, met with the Commissioners to discuss the business and personnel transactions.

The **occupancy rate** at the facility is 94%.

**Staffing levels for the last two (2) snow events** was sufficient due to some employees offering to work extra shifts.

The Commissioners met with the following individuals from the Renova Center Advisory Board to discuss **proposed changes to the By-Laws of the Advisory Board**: Roman Shahay, Renova Center Director, was also in attendance.

Goethe Balthaser	Richard Fields
Kenneth Gingrich	Michael Arnold

It was moved by Comm. Litz, seconded by Comm. Stohler to adjourn the meeting.

At 12:00 noon, the Commissioners met with the other members of the Prison Board to conduct their monthly meeting.

**Thursday, February 18, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today. Comm. Litz absent. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was made.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's with expenditures in the amount of \$1,333,501.67. Vote unanimous.

Raymond Bender, Executive Director of the Lebanon County Redevelopment Authority, met with the Commissioners to present a Community Development Block Grant Budget Amendment for approval.

The Commissioners adopted the following **resolution to approve the revision to the Community Development Block Grant (CDBG)** on behalf of the Redevelopment Authority: Vote unanimous.

## RESOLUTION

### Resolution of the Lebanon County Commissioners revising the Fiscal Year 2005 Community Development Block Grant Program Budget

Whereas, Lebanon County receives an annual allocation of federal Community Development Block Grant funds under Act 179 of the Commonwealth of Pennsylvania, Department of Community and Economic Development; and

Whereas, the budget must be revised to reflect actual bid costs of projects.

Now, therefore, be it resolved by the Commissioners of the County of Lebanon that, the revisions dated February 2010, be approved and that the Chairman of the Board of Commissioners is hereby authorized to submit same to the Pennsylvania Department of Community and Economic Development.

Approved this 18<sup>th</sup> day of February, 2010.

By: /s/ William G. Carpenter

Attest: Jamie A. Wolgemuth  
County Administrator

Jamie Wolgemuth, County Administrator, presented the following item for approval.

The Commissioners entered into a **public-private partnership with Blackford Development**, 120 North Pointe Blvd. Lancaster, PA 17601. Blackford Development is seeking FY 2011 funding through federal appropriations for the following North Cornwall Commons Infrastructure Improvements projects: This is a \$150,000,000.00 development project to be situated on 135-acres that will include townhomes, a hotel, office, and retail properties. **In order to meet federal appropriations requirements, a local governmental entity typically serves as the project requester.**

Transportation Appropriations -- Surface Transportation Projects (STP) – \$1,000,000

Provide funding for transportation planning and improvements to intersections in the vicinity of the North Cornwall Commons project, Lebanon County, PA.

Transportation Appropriations -- Transportation, Community and System Preservation Program (TCSP) – \$800,000

Transportation planning and pedestrian and bicycle access improvements in the vicinity of the North Cornwall Commons project, Lebanon County, PA.

Environment and Energy EPA Appropriations -- State and Tribal Assistance Grants (STAG) – \$750,000

Improvements to sewer and wastewater service and provide new service to Lebanon Valley Expo Center and Fairgrounds and the Agricultural Center, Lebanon County, PA

The North Cornwall Commons project will extend new sewer service to the Lebanon Valley Expo Center and Fairgrounds and the Agricultural Center that is currently non served by traditional sewer/wastewater service.

HUD (Housing and Urban Development Appropriations) -- Economic Development Initiative \$500,000

Improvements and facilities development/construction to develop mixed use livable community.

It was moved by Comm. Stohler, seconded by Comm. Carpenter to adjourn the meeting.

At 1:30 p.m., the Commissioners sat as the County **Board of Assessment** to hear an assessment appeal.

Thursday, February 25, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with **expenditures** in the amount of \$1,940,568.04. This week's **net payroll** is in the amount of \$1,073,457.93.

The Commissioners approved and signed, upon the recommendation of County Treasurer Neuin, to approve and sign a **Corporate Authorization Resolution** with Fredericksburg National Bank of Fredericksburg to open a new account for collection of funds for Cornwall Borough.

The Commissioners, upon the recommendation of the County Treasurer, approved to accept and sign an agreement with **Government Payment Processing to process credit card payments for real estate taxes** in the Treasurer's Office. There is no charge to Lebanon County, but there will be a convenience fee of 2.45% to the user. Credit card swipes will be used in the Treasurer's Office and Tax Claim for current and prior year real estate tax payments. In the near future plans are made to use credit card payments for hunting and fishing licenses. This product can be used by any offices within the County that would want to accept credit cards for payments.

Dennis Firestone, Lebanon County Purchasing, along with Thomas Barton of Wilson Consulting Group, PC, Professional Engineering, 100 Old Schoolhouse Lane, Mechanicsburg, PA 17055, met with the Commissioners to open the following **bids received** for the **Lebanon Valley Rails to Trails, 8<sup>th</sup> Street Trailhead**: Award of the contract will be made at a later date.

LEBANON VALLEY RAILS to TRAILS, INC.  
and the LEBANON COUNTY COMMISSIONERS

BID	BIDDER	TOTAL BID
1	Flyway Excavating, Inc. 168 West Airport Road Lititz, PA 17543	\$315,713.00
2	Rogele Inc. P.O. Box 1757 Harrisburg, PA 17105	\$279,997.00
3	B.R. Kreider & Sons, Inc. 63 Kreider Lane Manheim, PA 17545	\$264,600.00
4	ABEL Construction Co, Inc. P.O. Box 476 Mountville, PA 17554	\$244,001.91
5	Handwerk Site Contractors Old Farm Road, P.O. Box 326 Hummelstown, PA 17036	\$337,447.23

Jennifer Snyder, Office Manager of the Domestic Violence Intervention of Lebanon County, Inc. met with the Commissioners to present an emergency shelter grant application for approval.

The Commissioners approved and signed a **Pennsylvania Department of Community and Economic Development Emergency Shelter: Rehabilitation and Operations application on behalf of Domestic Violence Intervention (DVI) of Lebanon County, Inc. for FY 2010-2012**. DVI is requesting an Emergency Shelter Grant to support the following:

- |   |          |
|---|----------|
| 1. Emergency Shelter Rehabilitation             | \$15,000 |
| 2. Emergency Shelter Operations and Space Costs | \$50,000 |
| 3. Emergency Shelter Related Costs              | \$1,690  |

Kevin Schrum, Administrator of the Lebanon County Mental Health/Mental Retardation/Early Intervention Department, met with the Commissioners to present changes to the HealthChoices Agreement and an Amendment to the Helping Hands Therapy contract for approval.

The Commissioners approved and signed an **amendment to the HealthChoices Behavioral Health Agreement** between the Department of Public Welfare and Lebanon County. The change amended the agreement to reflect the utilization of the Gross Receipts Tax (GRT) language.

The Commissioners approved and signed an **amendment to the contract between Helping Hands Therapy and Lebanon County**. Helping Hands Therapy, a new Early Intervention provider for Special Instruction Services, has seen a dramatic increase in the number of referrals for services. The cap on the contract will increase from \$9,992 to \$24,492.

Jamie Wolgemuth, County Administrator, presented the following items for approval.

*Barry Ansel* was reappointed member of the Lebanon County Health Facilities Authority with a term to end December 15, 2014.

The following individuals as members of the Lebanon County Health Facility Authority with terms to end as follows: Vote unanimous.

Randall Ebersole	12/15/2010
Christopher Gebhard	12/15/2011
Robert Funk	12/15/2013

The Commissioners accepted the resignation of *Myra Kitchen* and *Stephanie Shirker Swann* as members of the Lebanon County Commission for Women.

The Commissioners deemed the position of *Ashley Stoltz*, member of the Lebanon County Commission for Women, vacant according to Article II, Section 6 of the bylaws.

The Commissioners approved and signed a **letter in support of the Community Health Council of Lebanon County's application to the Pennsylvania Liquor Control Board for the Grant to Reduce Underage and Dangerous Drinking**.

The Commissioners approved and signed a System **Maintenance Agreement between Harris Corporation**, a Delaware Corporation, 221 Jefferson Ridge Parkway, Lynchburg, Virginia 24501 **and Lebanon County**. Harris will provide repair and maintenance services in order for Lebanon County to maintain our radio system infrastructure equipment provided by Harris. In addition, Harris shall supply all supervision, labor, service facilities, repair parts, test equipment, and supplies necessary to meet the service requirements stated in the Agreement. The annual charge for maintenance is \$250,000.00. The demand service hourly rate during normal business hours, overtime and holidays will be \$125.00.

Meeting adjourned.